# Name

### Address Phone Number| Email

# **EDUCATION**

CFA Institute - City, Province *Level I CFA Candidate* 

# Semi-Target University, City, Province Bachelor of Management,

Major in Finance, Minor in Economics

- Cumulative GPA: 3.7 / 4.0 Core GPA: 3.8 / 4.0 Senior Core GPA: 3.9 / 4.0
- Honors: 1st Place Winner of Business Strategy Competition / 2012 Dean's Honour List
- Relevant Coursework: Financial Modeling / Statistics / Computer Science / Oil & Gas Marketing / Economics

# WORK & VOLUNTEER EXPERIENCE

## Summer Trading Analyst

## Trading Shop - City, Province

- Created VBA fundamental models for physical gas traders to support asset optimization
- Maintained daily physical flow and production models to inform trading decisions; collaborated with logistics team in completing ad hoc requests and implemented VBA coding to optimize databases efficiency
- Conducted deadline driven research projects and assisted in preparing research reports; gathered information from multiple sources to compile information of power assets in the region of PJM, ISO-NE and NYISO for origination team
- Exposed to options pricing and hedging; familiarized with day-to-day trading activities over ICE, NYMEX and NGX

#### Director of Finance, Volunteer

## University Student Finance Club- City, Province

- Led the creation of the Student Work Program which aims to help students secure part time and volunteer experiences
- Prepared financial statements, created budget schedules and monitored financial transactions

# Office Assistant of Sales, Marketing and Sponsorship

University Varsity Sports Office - City, Province

- Performed in multi-functional role to manage customer enquiries and complete sales requests; liaised with middle office in performing ad hoc requests and ensured daily operations were performed efficiently
- Developed relationships with sponsors and customers; promoted seasonal sports game packages to corporate groups
- Analyzed various data points to determine pricing strategies; managed high volume of data through Excel; reviewed legal contracts to ensure integrity and created customized analytic reports for management

#### Summer Research Assistant

#### Petroleum Research Centre - City, Province

- Organized experimental data and constructed database; conducted analysis to ensure results satisfy statistical requirements
- Gained understanding of fluidized catalytic cracking process
- Supported in experimenting with circulating fluidized bed reactor and produced chemical catalysts within deadlines

#### Sales Representative

#### Local Newspaper Company - City, Province

- Achieved \$30,000 in sales
- Resolved delivery issues and managed customer enquiries; performed payment transactions

# **SKILLS, ACTIVITIES & INTERESTS**

## Languages: Proficient in Mandarin

Technical Skills: Microsoft Office, VBA, SQL, JAVA, Photoshop, Dreamweaver

Certifications & Training: Bloomberg Essentials Certification, Student Transitional Executive Program

Activities: Managed FX/Equities Portfolio; Member of Western Investment Club, Volunteer of TEDx, Marketing Director of University Toast Masters Club, Private Guitar Tutor, University Orientation Volunteer

Interests: Energy Trading, Investing, Poker, Game Theory, Philosophy, Guitar, History, Snowboarding, Swimming

Sept 2011 – Apr 2012

Sept 2011 – Apr 2012

Apr 2011 – Sept 2011

Aug 2010 – Apr 2011

Dec 2012

Dec 2012

Jul 2012 – Sept 2012