

George xxx

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November 7th, 2013

Company,

Re: Analyst Capital Markets Risk Management

Dear Sir/Madam,

My name is George and I am a recent graduate at the University of ABC, and received my degree in Bachelors of Business Administration with Finance major. I am extremely excited to be given the opportunity to join Company's Capital Markets Risk Management (CMRM) group. I am interested in pursuing an Analyst in CMRM position at Company. As I was given the opportunity to take the course Risk Management in my final years of study, I was instantly intrigued by various topics in risk management and decided risk management is the field I want to pursue. I believe I am a good fit to this position due to my passion and goal to pursue a position in the risk management field and also my academic achievement (92-grade point) in risk management. I believe I have the set of skills you seek for the position and I will bring the best of my ability to support and achieve the corporate plans and goals.

I have developed a strong analytical understanding in financial modeling and trading through my studies, specifically through a senior level course, *Financial Modeling & Trading Strategies*. In this course I developed trading experience through a simulated trading environment designed by ABC trading platform. In each week's simulated trading, we design various financial models using Excel/VBA to make trading decision under different settings. I was also given the opportunity to create and use risk metric model such as the Monte Carlo Simulation Model to assess different trading scenarios. Through this course, it allowed me to developed analytical thinking in a fast pace environment and further honed my skills in VBA programming which is strongly relevant for the Capital Market Risk Management Analyst position.

My most recent work experience was a Research Assistant under ABC Organizational Behaviour department. I was responsible for coordinating research studies along with Professors and other Research Assistants on a large scale networking event held by the department of Commerce. My duties include ensuring students understand the research and also participated in it answer any difficulties students encounter in the research. Through this experience I've developed strong communication skills through coordinating different aspect of the event along with co-workers, professors and the department. The ability to effectively liaise closely with front office traders, technology groups, audits and other stakeholders is essential in Capital Market Risk Management's environment.

With all in mind, I am very passionate about this position being offered and believe Company will provide the ideal environment to challenge, apply and further develop my skills. I look forward to further discuss my qualifications and fit in an interview at your earliest convenience. Thank you very much for your time and consideration.

Sincerely,

George

Encl: Resume