

Mike Smith

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EDUCATION

CFA Institute

Level 2 Candidate, passed level 1 on first attempt

Montreal, Canada
February 2013 - Present

Target University

Bachelor of Commerce, finance

Montreal, Canada
2010 – 2013

- Extra-curricular: Finance tutor at APLUS Tutoring (2012), Nominated VP-Finance at **finance association** (2012)
- GPA major: 3.2 CGPA: 3.1
- Relevant Coursework: Valuation / Financial Accounting / Corporate Finance / Strategy

Bloomberg Certification

Wall Street Prep: financial modelling, Excel

Wall Street Training: advanced modelling (complex M&A, LBO, models)

WORK EXPERIENCE

Multinational Investment/Insurance

Analyst, finance

Montreal, Canada
March 2013 – Present

My role consists in the administration and analysis of investment funds for a total portfolio of 46 billion dollars in assets.

- Expected track record of exceeding expectations.
- Self-learning skills lead to the creation of a macro that largely reduces errors when treating corporate actions. The macro was adopted by the rest of the team. I also modelled bond redemption structures using Bloomberg and Excel.
- Fast pace environment requiring problem solving skills and comfort in ambiguous situations.
- Teamwork skills led to relationships of trust with the front office and an international network of interested parties.
- Presentation skills led to the creation of procedures as well as successful trainings for employees.
- Play for Standard Life Soccer Team

Boutique Shop

Analyst, private equity real estate

Montreal, Canada
September 2012 – December 2012

I contributed to the presentation of the investment opportunity, description of the investment strategy, and the presentation of the general partners for the memorandum.

- Presentation skills led to solicit the interest of major commercial brokerage companies despite our small project size.
- Analytical and research skills led to the acquisition of thorough economical information which increased the efficiency of the project.
- Professionalism and teamwork skills led to accompany one of the partners in various meetings.

Startup firm

Co-founder, business development / management

Montreal, Canada
January 2008 – December 2011

Company offering creative services for the web including branding, marketing, web design, video, photo. Our clients were small businesses and personalities. We also got involved in many non-profit / artistic projects.

- Creative presentation skills lead to mandates for prestigious clients in Canada and Europe.
- Organisation and negotiation skills led to a double partnership reducing production costs by 50%.
- Strong business sense led to the design and implementation of a client's new service which led to contracts after two months.
- Leadership skills led to the management of teams as high as 20 people.
- Dedicated time to artistic/non-profit projects such as translating an animated feature film selected for Sundance Film Festival.

LEADERSHIP EXPERIENCE

Well known Organisation

Collaborator, Double Mandate

Montreal, Canada
May 2013-Present

I organize various entrepreneurship events and act as an internal consultant for one of North-America's largest business organization.

- Established partnerships with corporations, governmental agencies, and foundations.
- PowerPoint skills lead to conceptualization of a complex member experience roadmap.
- Excel Skills lead to creation of pivot tables that integrates the **██████** CRM system.
- Present projects to experienced VP, directors and peers on a weekly basis.
- Organization skills lead to the successful management of the double mandate.

SKILLS, ACTIVITIES & INTERESTS

Languages: Fluent in English, French, and limited Spanish

Technical Skills: Financial Operations Systems (SSCNET, Charles River, Pam), Photoshop (professional level), Microsoft Project (basics)

Interests: Networking, Soccer, Studio photography, Cycling, Music, Traveling