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123 VC St, London, xxxxx
07xxx xxxxx | xxxxxxx@xx.com

EDUCATION

Top 10 Russell Group Uni

Chemistry B.Sc. (Hons) 1st Class

2008 – 2011

- 1st Class achieved in additional Accounting & Finance and Starting a Business modules studied
- Award for best overall performance in Laboratories in graduate class

PROFESSIONAL EXPERIENCE

LEADING IDB

Interest Rate Swaps and Bond Broker

September 2011 – Present

- Voice broke for domestic and international clients in both name give-up and matched principal products for market leading desk
- Developed and maintained relationships with clients from a range of cultures, winning repeat business from previously untapped sources

Summer Internship Program

June – August 2010

- Rotated throughout the firm, networking with clients and gaining exposure to multiple financial markets
- Lead a winning team project on proposing a business plan for a new product that was pitched to and voted on by CEOs and senior management

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Director

2007 – 2011

- Founder of a computer import and refurbishment business established in 2007 while studying A-Levels, grew into an online business with a £200k turnover within two years
- Singlehandedly established supply lines across North America, Europe and Asia, expanding volume of stock and reducing costs resulting in a doubling of revenues and increasing profit margin by 20%

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Sales Administrator, Sales

Part Time 2006 – 2007

- Liaised with customers to sell financial products in a commission based environment, consistently having the highest number of completed transactions
- Devised a system for the processing and proofing of financial and legal documents, halving the time required and clearing a six month backlog

SKILLS, ACTIVITIES & INTERESTS

Technical Skills: Working knowledge of UNIX systems, HTML, MS Office, MarkitWire, Reuters Eikon and Bloomberg Professional.

Certifications & Training: CISI Unit 1 Financial Regulations

Interests: Running and racing for a small karting team at a national level. Avid food fan, frequently attending and documenting new restaurants and pop-ups.