

James Doe

555.555.5555 | jamesdoe@gmail.com

PROFESSIONAL EXPERIENCE

Private Equity Firm A

Location

Private Equity Analyst

July 2013 – Present

Sole analyst at private equity firm focused on providing growth capital to financial services industry. \$XXX million AUM across two funds. Fund I projected to be “Best-In-Class” for its vintage year (2007) and strategy.

- Performed in-depth financial and operational due diligence on potential investment opportunities
- Constructed detailed merger valuation models of both public and private banks
- Provided portfolio company management teams with accretion/dilution analysis of potential M&A opportunities
- Determined equity valuations of portfolio companies using comparable company and precedent transactions analyses
- Developed robust market index of top 50 MSAs used in evaluating potential investment opportunities
- Supported fundraising efforts by preparing marketing materials and updating fund financial projections
- Produced materials for Board meetings and wrote quarterly fund updates that were distributed to limited partners
- Regularly interfaced with the management teams of banks in the fund’s investment pipeline

Selected Transactions:

- \$X million investment in Commercial Bank A, an \$800 million asset California-based bank
 - Worked extensively with CEO and CFO to develop three-year financial projections and returns analysis
 - Conducted on-site due diligence in San Diego including meetings with management and other key bank employees
 - Highlighted underperforming business lines that resulted in major strategic changes at the bank
 - Drafted investment memorandum including market analysis, competitive analysis and financial projections
- \$Y million investment in Commercial Bank B, a \$1.3 billion asset Illinois-based bank
 - Worked directly with senior management at the bank to develop financial model and returns analysis
 - Conducted on-site due diligence and presented findings to investment committee
 - Participated in review and negotiation of the Stock Purchase Agreement
- \$Z million investment in Commercial Bank C, a \$1.5 billion asset Kansas-based bank
 - Developed five-year financial model for the bank and determined key drivers in return sensitivity
 - Drafted investment memorandum and presented analysis to the Investment Committee

Consulting Firm A

City, State

Summer Analyst

Summer 2012

Leading provider of management consulting services and acquisition support to federal clients

- Conducted extensive competitor analysis & market research and presented findings to CEO and President
- Developed compensation model used to calculate discretionary bonuses for firm executives

Previous Work Experience: Merrill Lynch Wealth Management (Summer Analyst), Benchmark Bank (Credit Analyst)

EDUCATION

Top 5 Public University

City, State

Majors: Finance & Marketing; Minor: Entrepreneurship

August 2009 – May 2013

Honors: University Honor’s Program, Dean’s List, “Fraternity Chapter President of the Year” (2013)

SAT: 790 M, 730 V

Selected Leadership Activities:

President, Fraternity

2012 – 2013

Winner of “Chapter President of the Year” award in 2013. Created \$10,000 endowment scholarship for new members.

Recruitment Chair, Fraternity

2010 – 2011

VOLUNTEER ACTIVITIES

Volunteer Organization A

City, State

Business Mentor

December 2013 – Present

Nonprofit organization that provides interest-free, small business loans to disadvantaged entrepreneurs & SMEs

Client: *Small Business A* – Provides personal training and fitness counseling to the LGBT community in City

- Communicated with business owner on a weekly basis to develop marketing and sales strategies
- Produced quarterly financial statements & developed client tracking procedures that aided in customer retention

Entrepreneurship Organization A, Start-Up Ambassador

March 2015 - Present

Selected as a member of the Spring 2015 “Ambassador” class to serve as a resource to City’s start-up community

INTERESTS/ACTIVITIES: Skiing, fly fishing, fantasy football, Local Sports Team