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xxx Bellemeade Blvd. xxx
Gretna, LA 70056

xxxxxxx@gmail.com

941.xxx.5195

EDUCATION

Master of Science in Economics and Business Administration: Finance and Strategic Management
Copenhagen Business School, Copenhagen, Denmark October 2012

Master of Business Administration (International Exchange)
Tulane University, A. B. Freeman Business School, New Orleans, USA January-May 2009

Bachelor of Science International Business
Copenhagen Business School, Copenhagen, Denmark June 2006

Study of Chinese Business, Economy and Entrepreneurship Environment
City University of Hong Kong, Hong Kong, China August-December 2005

WORK EXPERIENCE

Xxxxx og Rådgivning ApS, Copenhagen, Denmark May 2012-June 2013
Account Manager/Consultant

- Tasked with managing the accounts portfolio, which succeeded to increase annual business by 50 percent
- Introduced new consultancy services such as business incorporation and registration, operational budgeting and financing solutions, business development planning that secured an extra annual revenue of DKK 250K
- Teamed up with the accounting and auditing departments to successfully develop and implement solutions for customers to help cut costs, streamline operations, and add value to their business
- Created seamless and effective communication by acting as a liaison between the staff, customers and third parties

Accounting Assistant July 2011-May 2012

- Assisted in preparing financial and accounting statements for tax reporting (SKAT)
- Administered and audited payroll using Dataløn
- Undertook various Accounts Receivable tasks including billing, invoicing, and calculating VAT with specialized software

Nxxxxxx S.R.L., Bucharest, Romania May 2007-December 2008
Co-Founder/Owner

- Managed the company's daily operations including marketing, establishing new distribution channels, and developing internal processes (inventory planning and control, bookkeeping, customer support)
- Established business partnerships with interior design and construction companies focusing around added value to custom home design and illumination solutions

Cxxxxxxxxx ApS, Copenhagen, Denmark July-November 2006
Sales/Administrative Assistant

- Worked with the business research group screening and analysing companies to help create business leads
- Streamlined the screening procedure and introduced a leads ranking system to increase effectiveness
- Prepared daily research notes and recommendations, and weekly presentations for the management

Lxxxxxxxx, Hong Kong, China September-December 2005
Co-Founder/Co-President

- Established a student-run, university funded recruitment agency for students in the Hong Kong market
- Managed a start-up budget of HKD 1000 and exceeded expectations by reporting revenues of HKD 3000/month since the inception

SKILLS

- Fluent in: Danish, Romanian, German
- Experienced user: Microsoft Office Suite, R, Bloomberg, e-economic.dk
- GSMS Trading Diploma