

First Last

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Statement of Purpose: *I am seeking a challenging and rewarding experience where I can make a difference.*

EDUCATION

Bbbbb University
Bacholor of Science Major in Management
Aaaaaa University of xxxxxx
Summer Session

City, State
May 2012
Paris, France
Summer 2011

High School
Double Certification:
Italian Maturità
A-Level

Milan, Italy
June 2008

PROFESSIONAL EXPERIENCE

Hedge Fund

Wealth Management

New York, NY
Sept 2012-Feb 2013

- Worked directly with the managing partners analyzing US and international markets for the hedge fund which has over \$000 billion in AUM.
- Responsible for settling fixed income, equity and forex trades. Booked trades on the company’s books. Confirmed trades with counterparties and kept an open line of communication with the back office to ensure the company’s books were updated daily.
- Tracked the company’s portfolio performances and created reports and presentations to illustrate to clients.
- Researched reports issued by investment banks to suggest future investments and advised the managing partners on their current investments.
- Assisted in meetings with the managing partners to analyze private equity investments. Analyzed company’s financials and prepared financial statements in Excel. Created PowerPoint presentations for the partners to present to their clients.

Online Magazine

Article Development

Milan, Italy
2011-2012

- Developed new articles and promoted the website to international markets. This website focuses on delivering product reviews and tips for the aquarium market industry.

Business XXXXXXXXX

Business Analyst Intern

Southbury, CT
2010-2011

- This position introduced me to the domain business. I learned to implement the necessary procedures to trade domain names and to evaluate and establish the market value of given domain names.

Marketing Agency

Marketing Intern

Milan, Italy
Spring Semester 2008

- Learned the basics of how a marketing company works and is managed. Assisted in the production of advertisements The Hook Com made for companies like GQ Italy and the Wall Street Institute.

COMMUNITY LEADERSHIP

XXX University Rotary Organization Committee

Un Techo Para Mi Pais Peru Helped develop housing in the outskirts of Lima

CAS (Creativity, Action and Service) Volunteer work done through school (Charity initiatives)

CEO- Attended CEO (Collegiate Entrepreneurs Organization) on campus. Organization brainstorms on new innovative ideas for entrepreneurs. Attended CEO conference in Chicago and was awarded 2011 Chapter of the Year.

TECHNICAL SKILLS AND COMPETENCES

IT Skills: OS: Windows and Mac OS X

Microsoft Office Package: Access, Word, experienced in Excel, Visio, PowerPoint, Front Page,
Publisher
Bloomberg, Axys, Moxy
iWork Package and iLife: Pages, Numbers, Keynote, iPhoto & iMovie

Language Skills: Fluent in: Italian/English/Spanish

Personal Interests: Technological trends, Aquariums, Basketball, Soccer, Sailing, FX trading