# First Name Last Name

123 Fake Street • Somewhere • Ireland MOBILE 000000000 • E-MAIL fake@hotmail.com

## EDUCATION Bachelor of Arts

2012-Present

University College Dublin: Joint Major in Economics and Archaeology (Current GPA: 4.0/4.2). Due to graduate May 2015, with an Expected 1<sup>st</sup> Class Degree 2009-2011 University College Dublin: Single Major in Computer Science; Minor in History (left due to financial reasons)

### 2002-2008

#### **Secondary Education**

Secondary School: Leaving Certificate (Honours) English, Maths, History, Chemistry, Physics, Classical Studies (Ordinary) French, Irish

#### EMPLOYMENT

#### Market Researcher March 2012-Present

Working for Ireland's largest market research firm involves me cold-calling hundreds of potential clients daily, in order to convince them to take part in the research studies I am conducting. This has taught me how to deal with people in a polite, positive and professional manner. For the last three years, I have worked evenings and weekends, in order to fund my education.

#### Product Demonstrator, Well Known Toy Store: 2011-2012

The competitive business of toy retail has taught me how to effectively communicate with customers and co-workers, while simultaneously managing to reach sales quotas on time.

123 Fake Street • Dublin • Ireland • MOBILE 00000000 • E-MAIL fake@hotmail.com

#### EXPERIENCE

#### **Economics and Statistics**

As part of my economics degree, I have complete classes in statistics and mathematics, including gaining experience using the software Stata to analyse statistical data. Some of the classes I have completed have included:

Statistics for Economists	Applied Econometrics
Intermediate Quantitative Economics	Intermediate Macroeconomics
Intermediate Microeconomics 1	Game Theory
Intermediate Microeconomics 2	Urban and Regional Economics
Economics Project	International Trade Economics

#### **Computer Programming**

During my time studying Computer Science in UCD, I gained experience programming in Java, Python and C, as well as developing several websites. I have also taken classes on the usage of SQL. Classes completed have included:

Introduction to Programming 1	Introduction to Project Management
Introduction to Programming 2	Software Engineering Project 1
Algorithmic Problem Solving	Software Engineering Project 2
Data Structures and Algorithms 1	Formal Foundations
Web Design	Introduction to Computer Architecture
Discrete Mathematics	Unix Programming

123 fake street • Dublin • Ireland • MOBILE 00000000 • E-MAIL fake@hotmail.com

#### **Population Genetics Data Analyst 2014**

During the summer of 2014, I took part in a 5 week paid internship, with NAME, of the molecular population genetics lab, WELL KNOWN COLLEGE. During this time, I gathered data on the DNA survival rates of different ancient bone samples; I analysed this data to see if there was a statistical correlation between the type of bone and the amount of DNA that survived in a sample.

#### National Museum of Ireland 2014-Present

Working with NAME, POSITION of the National Museum of Ireland, I have been volunteering one day a week, helping with the cataloguing of Bronze-Age artifacts in the museum's collection. I also developed a digital database of the Bronze-Age axe heads that are stored in the museum's collection, in order to assist future researchers with their work.

#### Treasurer and Convention Organiser: University College Dublin Games Society

During my time as treasurer of the UCD games society, I was involved in the day to day organisation and finances of the most active society on campus – which ran multiple events daily. I was also on the organisational committee for "Vaticon": one of Ireland's largest gaming conventions, which attracted several hundred paying attendees and generated a profit of over €1,000. Furthermore, I also assisted with organising transportation and accommodation for society members, whenever we went on trips throughout the country to attend other conventions.

#### UCD Archaeology Society Committee Member 2013-Present

For the last two years I have been an active member of the UCD Archaeology society. My roles have covered a wide range of tasks, such as writing summaries for the societies lecture seminar series, which are then published online, as well as organising public outreach events, and meeting with international academics.

#### Archaeological Research and Excavations 2013-Present

I have three months of fieldwork experience, excavating several Archaeological sites in both Ireland and Scotland. It was during the 2013 excavation of a Bronze Age hill fort, in LOCATION, where I first developed the necessary job skills, while working on a professional archaeological excavation, conducted by NAME, of the ORGANISATION.

123 fake street • Dublin • Ireland • MOBILE 00000000 • E-MAIL fake@hotmail.com

#### Teacher and Event Organiser: Public Archaeology 2013 - Present

I have conducted a wide range of experimental archaeology projects, including: flint knapping, reproducing ancient pottery and casting bronze artifacts. I have used my knowledge of this subject to organise public outreach events, where I have taught how ancient artifacts were made. I have also recently been invited by the Dublin City Council, to organise a public outreach event, on the archaeology of Dublin City - to be hosted in their civic offices.

#### Safety Officer: University College Dublin Juggling Society 2013-2014

While safety officer for the UCD juggling society, I was in charge of overseeing the safety of society members and the maintenance of club equipment. This involved ensuring a safe environment during training, as well as organising public safety and insurance coverage during acrobatic and fire-show performances.

#### PUBLICATIONS

#### UCD Tribune Newspaper Writer: 2013 - Present

Communication is primarily about connecting with people, and one of the main methods by which this is done is through use of the written word. For this reason, I made a conscious decision to write for one of my college's newspapers, in order to improve my writing and communication skills.

#### Archaeogenetics: future potential and challenges: Trowel XV

During my time in college, I have had two of my own independent research projects published in international academic journals. In this paper, some of the potential applications of genetic research in archaeology, as well as some of the challenges of interpreting ancient genetic data were examined, in order to show how genetic technology is set to become a mainstream tool for archaeologists in the near future.

#### To the skies: amateur aerial archaeology and its potential uses: Trowel XIV

I demonstrated some of Google Earth's potential uses in searching for new archaeological sites, by conducting an aerial, covering an area of 400 square kilometres, in Ireland. I also developed my own grid-based system, which I incorporated into Google Earth, in order to reduce the bias of aerial survey results.

123 fake street• Dublin • Ireland • MOBILE 00000000 • E-MAIL fake@hotmail.com