

JOHN DOE

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Anytown, USA 77777

EDUCATION

Johns Hopkins University

B.A. Economics; B.S. Applied Mathematics & Statistics

Minors: Entrepreneurship & Management, Financial Economics

Cumulative GPA: 3.78/4.00; ACT: 32

Relevant Coursework: Financial Accounting, Financial Statement Analysis, Financial Markets & Institutions

Anytown, USA
Expected December 2015

EXPERIENCE

Citibank

Global Risk Summer Analyst

- Built a new comprehensive risk dashboard providing CVA, MTM, RWA, Revenue, Notional Traded and PSE risk metrics for the Private Bank, resulting in widespread adoption and replacement of ad-hoc risk monitoring with monthly risk conference calls
- Compared the Private Bank's derivatives-related credit and non-credit losses, met with Special Asset Relief Group and implemented triggers that required cash collateral under certain conditions in order to mitigate future losses on derivative transactions
- Evaluated regulatory and financial reports for 10 third party structured product distributors, resulting in the removal of one particular distributor who created unnecessary counterparty risk for the firm
- Examined 15 Brazilian mutual funds that breached internal risk parameters in conjunction with Brazil Office; led to the consolidation of Citi Brazil's consumer mutual fund offering

New York, NY
June 2014 – August 2014

Morgan Stanley Wealth Management

Wealth Management Intern

- Constructed an Equity research report using the comparables approach to evaluate technology, media and telecommunication companies that were positioned to benefit from an extreme level of future connectivity; provided FA with additional insight when determining equity positions for client portfolios
- Cold called 30 potential leads in order to expand client base

Washington, D.C.
March 2014 – April 2014

Law Offices of Timothy Hart

Law Clerk

- Conducted research and drafted 30 pleadings for review and filing, saved attorney 5 hours per week

Houston, TX
June 2013 – August 2013

LEADERSHIP

Financial Analysts Club

Co-President

- Researched and pitched 1-2 macro-driven investment ideas per month involving derivative products
- Provided macroeconomic updates and weekly market summaries to 30 members

Baltimore, MD
September 2013 – Present

Johns Hopkins Center for Leadership Education

Course Assistant: Business Law II

- Led review sessions and held office hours to further students' understanding of material
- Constructed exam questions, quizzes, and written assignments to test comprehension

Baltimore, MD
January 2014 – Present

Johns Hopkins Chapter of The American Marketing Association

Vice President

- Pitched partnership contracts and negotiated with business owners to raise over \$500

Baltimore, MD
September 2013 – Present

SKILLS & INTERESTS

Skills: Excel, PowerPoint, Word, MATLAB

Interests: Acrylic Landscape Painting, Texas Barbeque