

# John Doe

(xxx) xxx-xxxx

Boston Area

[first.mi.last@gmail.com](mailto:first.mi.last@gmail.com)

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## EDUCATIONAL BACKGROUND

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**Masters of Science in Finance** ▪ Boston College, Newton, MA ▪ 2010-2013 (expected) ▪ 3.5 GPA (expected)  
Relevant coursework: Mergers & Acquisitions, Valuation, Equity Analysis, Corp. Financial Policy, Private Equity, Venture Capital

**Masters of Business Administration** ▪ Boston College, Newton, MA ▪ 2010-2013 (expected) ▪ 3.4 GPA (expected)  
Relevant coursework: Strategic Management, Global Management, Leadership, Taxes, Management of Financial Institutions

**Bachelor's Degree in Economics, Minor in Finance** ▪ The University of Dayton, Dayton, OH ▪ 2003-2007 ▪ 3.6 GPA

## SOFTWARE SKILLS

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- Certified in Financial/Valuation Modeling (Wall Street Prep) - Highly skilled in various enterprise solution packages including: SAP, Great Plains, Hyperion Solutions
- Advanced skills: MS Excel, Access (SQL), PowerPoint

## PROFESSIONAL EXPERIENCE

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**SENIOR FINANCIAL ANALYST, NRT** ▪ \_\_\_\_\_ Corporation, City, MA ▪ 7/2012 – CURRENT

\_\_\_\_\_, the fastest growing division of \_\_\_\_\_ (30% YoY), develops and sells headset technologies.

- Selected as financial consultant to team of Senior \_\_\_\_\_ leadership to help develop business plan and investment proposal for 3 year, \$100M+ corporate strategic investment spanning all divisions of \_\_\_\_\_. Created pro-forma financial statements and performed cash flow analysis by analyzing individual investments for presentation to the \_\_\_\_\_ executive team.
- Selected for team tasked with increasing alignment to strategy globally and created communication plan and maturity model with key metrics to increase. Initial results tracking favorable to established metrics.
- Accountable for preparing, analyzing and distributing annual operating plan and monthly forecasts – including key financial, operating and performance metrics – to executive team and divisional leadership team of >\$500M division.
- Ad hoc projects including: P&L creation for sales analysis, pricing analysis, and creation of marketing/advertising models.

**SENIOR FINANCIAL ANALYST** ▪ \_\_\_\_\_ Inc., City, MA ▪ 8/2010 – 7/2012

- Supported Director of FP&A and CFO through late round investment of \$145M from group led by Kohlberg, Kravis, Roberts.
- Sole financial analyst in company with 70% year over year growth on 2011 revenue of \$200M.
- Personally accountable for business cases and investment recommendations for \$15M company-wide capital plan and budgeting process for Operating Expenses of >\$100M. Accountable as Business partner for Product Development and Facilities groups.
- Ad hoc analysis incl.: target market definition, expansion/launch plan analysis, and competitor financial statement analysis.

**SENIOR GLOBAL SOURCING AGENT** ▪ \_\_\_\_\_ Inc., Cincinnati, Ohio ▪ 10/2008 – 8/2010

- Managed globally sourced product lines valuing \$25M by tracking performance metrics, negotiating with vendors and ensuring end to end viability of highly complex textile supply chain

**CONTRACTS PRICING ANALYST** ▪ \_\_\_\_\_ Inc., Cincinnati, Ohio ▪ 5/2007 – 10/2008

- Created margin and competitive analyses for 100+ product, \$20M+ contracts for key customers

**FINANCIAL ANALYST (internship)** ▪ \_\_\_\_\_ RISK ADVISORS, Bangalore, India ▪ 5/2006 – 8/2006

- Developed strategic investment model targeting high growth sectors and sub-sectors of Indian Economy.