LongandShortofit 123 45th St. Apt 67, City, Midwest 12345 123.456.7890 | LongandShortofit@WSO.com

PROFESSIONAL EXPERIENCE

Publicly Traded Co

Financial Analyst

City, Midwest

July 2014 – Present

- Analyze portfolio of life insurance policies to improve forecasting, assist in new product development and pricing, and improve terms and relations with reinsurers
 - 0 Reinsurance
 - Prepared and distributed report containing confidential data via internal FTP site, client FTP, or physical medium according to client preferences
 - Primary point of contact to answer follow-up questions from 10 reinsurers who purchased over 40% of exposed risk
 - **Experience Studies** 0
 - Compared predicted and actual performance of life insurance policies
 - Lead analyst on 4 studies including 2 quarterly mortality memos for senior management, study of policies that converted from term to either whole or universal products, and ongoing high-profile "deep dive" project
 - Assisted with studies of lapse and surrender rates
 - Analyst Quarterly Meeting 0
 - Gave PowerPoint presentation on VBA macros and Excel best practices including formatting conventions and keyboard shortcuts
 - Developed Excel Add-in featuring macros which increase speed and accuracy of work
 - <Real cool thing that is obvious once you hear it>
 - Cycle through formatting styles •
 - Support sales team with scenario and sensitivity analysis of life insurance policies 0

Really Small Co

Quality Assurance Processor

- Proposed and lead multiple projects which resulted in improved workflow, more accurate deliverables, and the expansion of an engagement with major client
 - Developed automated system to organize and create database of over 25,000 mortgage lending documents which included multiple access and query methods
 - Conducted due diligence and audits of residential mortgages which were bundled into underperforming mortgage 0 backed securities

Small Publicly Traded Co (via Temp Agency)

Accounts Payable Specialist

- Responsible for daily report on all ACH and wire payments which was used to ensure a stable cash position, • maximize receipt of early payment deductions, and maintain SOX compliance
- Worked with Payables and Procurement teams to verify, process, and pay invoices .

EDUCATION

Non-Target Bachelor of Arts in Economics; Emphasis in Applied Economic Analysis

SKILLS, PROJECTS & INTERESTS

- Expert Excel, VBA; Intermediate SQL, PowerPoint; Proficient SAS, Access, Word, and Outlook
- Completed Wall Street Prep financial modeling course covering trading and transaction comps, DCF, LBO, and M&A •
- Performed copy editing of final determinations for <East Coast State Legal Office> which resulted in department-• wide change in standard verbiage
- Prepared PowerPoint presentation for company-sponsored youth mentorship program •
- <Local Gym> Weightlifting Team, Cooking Italian and Greek food

City, Midwest

City, Midwest

April 2013 – August 2013

August 2013 – July 2014

City, Midwest

December 2012