

**Name**  
Mailing Address  
(XXX) XXX-XXXX | X@XXX.edu

## **EDUCATION**

<b>School</b>	<b>City, State</b>
<i>Bachelor of Arts in Economics and Commerce</i>	
<i>Minors: Leadership and National Security, Rhetoric, History</i>	Expected May 2014
• <b>GPA:</b> 3.25 / 4.0	
• <b>Honors:</b> X Memorial Scholar, X Scholar, Omicron Delta Kappa Leadership Honors Society, Dean's List	
• <b>Relevant Coursework:</b> Corporate Finance, Investment Banking, Managerial Accounting, Financial Accounting, Macroeconomics, Money and Banking, Statistics, Nature of Business, Microeconomics, Economics, Business Calculus, Rhetoric, Spanish	

## **WORK & LEADERSHIP EXPERIENCE**

<b>X Capital Partners</b>	<b>City, State</b>
<i>Financial Analyst, Private Equity and Investment Banking</i>	May 2013 – August 2013
• Initiated buyer contact and created financial teasers for portfolio company sales	
• Analyzed acquisition targets' financials to determine health of company and form valuation and recommendation to Managing Directors.	
• Created strategic buyer list for startup company looking for public buyout	
• TBA	
<b>X Investment Banking Group</b>	<b>City, State</b>
<i>Financial Analyst, Investment Banking</i>	December 2012 – January 2013
• Conducted in-depth analysis of company's financial statements to form preliminary valuation	
• Created professional candidate lists of potential buyers and comparable company lists for clients	
• Assisted in due diligence for in broker/dealer agreements and completed Anti-Money-Laundering checks	
• Interviewed potential candidates for analyst positions at the firm	
<b>Student Body President</b>	<b>City, State</b>
<i>Head of Student Government</i>	April 2013 – Current
• Serve as liaison between the student body and the president of the college and board of trustees	
• Review alleged honor code infractions and decide whether or not it warrants an honor court trial	
• Represent the student body in ever facet of campus life to ensure student approval and ultimately retention	
<b>XFund, Student Lead Investment Fund</b>	<b>City, State</b>
<i>Portfolio Manager</i>	April 2013 – Current
• Supervise a portfolio with \$70,000 of the college's endowment fund	
• Analyze different potential investment opportunities using various valuation methods including DCF and comparable company analysis	
• Communicate with a team including four other managers and analysts to make purchases and sales of stock	
• Write detailed reports of each trade with financial analysis support to present to the board of trustees of the college	

## **SKILLS, ACTIVITIES & INTERESTS**

<b>Technical Skills:</b> MS Office, Capital IQ
<b>Activities:</b> Varsity Soccer, Varsity Swimming, Pre-Business Society, Finance Board, President's men, X Society
<b>Interests:</b> Soccer, Triathlons, Outdoors, Travel