

My Name

Address City, State Zip
Phone # | email

EDUCATION

University of Memphis

Bachelor of Science in Finance

Memphis, TN,

Expected December 2013 w/ distinction

- **GPA:** 3.87 / 4.0
- **Honors:** Dean's List
- **Relevant Coursework:** Financial Markets, Investments, Security Analysis, Business Finance, Quantitative Applications in Finance

WORK & LEADERSHIP EXPERIENCE

Local Investment Bank

Intern, Investment Banking

Memphis, TN

June 2013 – August 2013

- Selected to participate in a summer internship program that included specializations in Debt Capital Markets, Institutional Sales and Trading, Investment Bankers Public Finance, Corporate Finance and Corporate Strategy.
- Selected Project Experience:
 - Bond Portfolio Analysis
 - Examined institutional fixed income portfolio and created research reports on relevant risk factors.
 - Fixed Income Research
 - Participated in fixed income research and assisted with development client portfolios
 - Bloomberg Ticketing Process
 - Streamlined BSM/SSM ticketing process to paperless, saving time and creating efficiency.

Local Bioscience Incubator

Intern, Project Management

Memphis, TN

January 2013 – May 2013

- Selected to participate in a "Green" internship program to further knowledge of sustainable efforts while gaining valuable business experience.
- Used quantitative methods to model business structure of solar panel installations and projected revenues and expenses.
- Analyzed equity financing structures for over 50 solar panel installations throughout the Mid-South.
- Developed marketing strategy for potential solar investors involving revenue projections versus other alternative energy solutions.

Financial Management Association

President

Memphis, TN

August 2012 – Present

- Lead student organization as we examined both professional and educational futures in Finances.
- Quadrupled membership with aggressive advertisement campaign using student publications, emails, and impromptu presentations to Finance classes
- Organized meetings, recruited speakers, maintained communication with members.

SKILLS, ACTIVITIES & INTERESTS

Technical Skills: Visual Basic

Certifications & Training: Microsoft Office 2010 Certified, Bloomberg Terminal Certified

Activities: Community Service, Tennessee Valley Authority Investment Challenge, CFA Research Challenge