Greg Smith Johannesburg, South Africa

xxx-xxx E-Mail: 1234@gmail.com

EDUCATION

Semi-Target, September 2012 - Present

- Bachelors of Business Administration, Degree in Finance with minor in Economics, anticipated Spring 2014
- GPA 3.96/4.0 (Dean's List, First Honors)
- Beta Gamma Sigma.

Non-Target, 2010-2012

- Associates of Science in Business Management (March 2012)
- GPA 4.0/4.0; Dean's List.

ACTIVITIES/SKILLS/INTERESTS/AWARDS

- Naval Achievement Medal (x2)
- Proficient using StatTools & @Risk
- Proficient in Microsoft Office
- Strong Public speaker and presenter

EXPERIENCE

Formal Schools Instructor

2010-August 2012

- Statistics Non-Commissioned Officer for Marksmanship Training Unit. Continuously recorded and analyzed scores from over 2000 scorecards for 200 Shooters while utilizing multiple statistical methods. Comparison of standard deviation, standard error, mean, median, and Goodness of fits test to help Marine Corps and MCRD Parris Island move towards new sighting systems for annual qualifications for both entry level and sustainment level shooters.
- Prepared monthly logistical requests for each individual combat marksmanship coaches' course. To include ordering over 200,000 rounds of ammunition, coordinating boat clearing for impact areas, coordinate medical support, range location for training, and medical coverage for safety in accordance with standard operating procedures.
- Curriculum developer for entry level and annual marksmanship programs; Coordinated with superiors to rewrite 20 lesson plans and presentation media to ensure successful integration of Rifle Combat Optic from the standard Iron sight system.
- Provided formal instruction to over 300 students throughout the course of 12 months with a near perfect completion rate.
- Directly accountable for the safe implementation of firearm equipment valued at \$2 million while maintaining all organizational assets.
- Researched and implemented new methods and examples for teaching the Combat Mindset Class in regards to the dynamics of adult learning environments.
- Coordinate and execute the lectures of 15 Educator workshops. Administered briefs to over 1350 educators from across the eastern seaboard on the dynamics of weapons, recruit schedules, teaching techniques, and curriculum development.

Primary Marksmanship Instructor,

- Instructed Marksmanship curriculum to entry level recruits resulting in the qualification of over 1,000 recruits with a 90 percent initial qualification average.
- Monitored evolution of rifle coach knowledge during transition phases of marksmanship curriculum.
- Earned Meritorious Mast for 8 of the 14 platoons instructed for having platoon with highest amount of qualification percentages, beating out 5 other Marines and platoons during each award timeframe.

Infantry Section Leader,

2006-2009

- While serving as Section Leader, led Personal security detachment during combat operation in Ramadi Iraq. Safely led Marines in over 200 combat patrols and 10 VIP visits throughout the Combat zone.
- Section Leader for unit conducting transportation and security for President Barack Obama. Planned, coordinated, and supervised all events leading to and finalizing the safe escort of President Obama, Senator Jack Reed (R) from Rhode Island, Chuck Hagel (R) of Nebraska, and Lieutenant General Richard P. Mills, USMC, Deputy Commandant.
- Accountable for over \$1,000,000 worth of equipment.

Infantry Assaultman Squad Leader,

- Trained 10 Marine Assaultmen to meet requirements per Training and Readiness Manual.
- Provide rocket fire against fortified positions in support of the rifle squads, platoons, and companies within the infantry battalion.
- Coordinate with Company and Platoon leaders on capabilities and effectiveness of Assaultman teams as support asset during combat.