

XYZ

Address: ##### Bishop St, Apt ##, Cincinnati, Ohio
Phone Number: ###-###-#### | Email Address: xyz@mail.uc.edu

EDUCATION

University of Cincinnati – Cincinnati, Ohio

Master of Science, Finance, April 2014

GPA: 3.7

Banking Academy – Hanoi, Vietnam

Bachelor of Arts, Banking and Finance, July 2013

GPA: 3.2

Relevant Coursework: Valuation, Derivatives, Fixed Income, Investment, Portfolio Management, Business Finance, Business Financial Analysis, Financial Accounting,

WORK EXPERIENCE

Vietnam JSC Bank for Industry and Trade, Internship - Thanh Hoa, Vietnam 02/2012-05/2012

(One of four largest commercial bank in Vietnam. <http://www.vietinbank.vn/web/home/en/index.html>)

- Assisted credit officer on 2 business loan contracts (short-term loan) totaling \$250,000
- Performed analysis of financial statements and interviewed business owners to assess the ability to repay debts.
- Determined the capital need and collateral requirements.
- Consulted with business owners to complete and close the loan contracts.

Australia and New Zealand Banking Group, Summer Intern - Hanoi, Vietnam 06/2012-08/2012

(Second largest retail bank by revenue in Vietnam. <https://www.anz.com/vietnam/en/Personal/>)

- Worked with product development department on developing new marketing strategies to promote our credit card products. Created products presentation for product manager to present to sales team.
- Implemented marketing strategies with sales team “A” which led to the increase in the number of card issuances by 20%.
- Assisted team leaders with product training for new hired employees.

ACADEMIC PROJECT

CFA Research Challenges, Banking Academy 2012

- Selected as Banking Academy CFA team to compete in Vietnam north region.
- In charge of stock valuation, conducted discounted cash flow, recent transactions and trading multiple to determine stock price of public retail clothes company, issuing recommendation sell, buy or hold

Kawai Business Start-up 2013

- Business start-up project, created series of small food stores, prepared presentation seeking for \$5000 to start – up.
- In charge of financial planning (rental, purchase raw material, labor cost ...), managing costs, assessing the profitability by using NPV and IRR.
- First store 6 month profit margin was 50%

ACG Cup, University of Cincinnati 2014

- Performed comprehensive M&A valuation using discounted cash flow, trading and transaction comparable...
- Created management presentations with strategic solution for sell-side company.

SKILLS

- Advanced Excel modeling skills, Power Point presentation.
- Familiar with programming languages Java, Python and statistical software packages SAS/SQL.

ACTIVITIES

Association of Chartered Certified Accountants, Member 11/2012 – Present

- Complete Accounting courses (Financial Accounting, Management Accounting)

Beta Alpha Psi, University of Cincinnati 01/2014 – Present

- Accounting honor societies, active participant, officially become member by the end of semester.

Zoe Christian Fellowship 08/2013 – Present

- Bible study every Friday, foods and culture exchanged between Vietnamese and Americans.