

**MY AWESOME NAME**  
XX89 E X Way, city, state, zipcode  
(XXX) 319- XXXX • email@email.edu

---

## EDUCATION

---

**Redacted University (Redacted)** **2012 – Present**  
**Bachelor of Science in Business, expected May 2016** **Major GPA: 3.8/4.0**  
• **Honors:** National Society of Collegiate Scholars, Sigma Alpha Pi Honor Society, **GPA: 3.5/4.0**  
Phi Sigma Theta National Honor Society, Redacted University Honor Society

---

## EXPERIENCE

---

**Redacted (Redacted)** **Summer 2014**  
*Office of the C.E.O Summer Intern*

- Prepared financial and sales reports, industry data, trend analysis and executive summaries on a periodic basis
- Conducted research and created presentations for potential M&A's proposed by the C.E.O
- Performed quantitative and financial analysis to prepare presentations and speaking notes for executive events
- Placeholder

**EY (Redacted)** **Summer 2013**  
*Assurance & Audit Summer Intern*

- Collaborated with a four member audit team to effectively conduct audits for several companies, including the biggest retail companies in the Redacted region such as Redacted with Net Income of \$4.5bn in 2013
- Tested client's accounting procedures through Excel and CaseWare
- Prepared segments of the final audit reports and collaborated in finalizing the consolidations for year end
- Reviewed and summarized notes for financial statements before finalizing them to be sent to partners

**Citibank (Redacted)** **Summer 2012**  
*Summer Analyst*

- Analyzed and helped approve local and international transactions being made from the Redacted office
- Consulted with the Redacted Clearing Company to process customer payments reaching up to \$70,000
- Worked closely with the Redacted Stock Exchange to prepare a presentation on potential transactions for the Global Transactions Department to pursue, and presented it to the director of the department

---

## LEADERSHIP & ACTIVITIES

---

**Operations and Technology Department, Redacted School of Business (Redacted)** **January 2014 – Present**  
*Peer-Tutor*

- Selected by faculty to aid 35 students to help them develop sophisticated data analysis skills in Excel using optimization and simulation modeling with Solver and @Risk Simulation
- Coordinated review sessions for exams and held one-on-one meetings for students struggling with the course
- Received an offer at the end of the school year to become a Teaching Assistant for the course

**Religion Students Union, Redacted University (Redacted)** **April 2014 – Present**  
*Fund-Raising Chair*

- Selected to represent the Religion community amongst a total student population of more than 42,081 students
- Determined new-year budgets, ranging up to \$1,100 and approved grant requests for potential events
- Presented to potential investors in order to increase funding through the financial sponsors
- Organized several fundraisers and helped accumulate donations as a source of funding

**Student Government, Redacted University (Redacted)** **August 2012 – May 2013**  
*Vice Governor*

- Planned and advertised educational, cultural, and safe recreational events for the student community
- Voted on behalf of the student community on various bills such as a bill creating an alternate meal plan that offers discounted food prices for students living off-campus
- Approved semester Student Government budgets, for events such as a Fall Carnival, ranging up to \$10,000 as well as Student Organization funding requests for club events of more than \$1,000

---

## SKILLS AND INTERESTS

---

- **Language:** Fluent Urdu and Hindi, intermediate Arabic
- **Interests:** Cricket (Captain of the 1<sup>st</sup> ranked u-19 team in Redacted), Cooking, Competitive Powerlifting