

First_Last

address ▪ phone ▪ email

EDUCATION

Public Ivy (Target School)

3.7/4.0 GPA

B.S. in Business Administration

May 2014

Relevant Coursework: Corporate Finance and Financial Statement Analysis, Finance, Financial

SAT I: 2320

Accounting, Analytic Decision-Making Using Spreadsheets, Organizational Behavior,

Math IIC: 800

Macroeconomic Theory, Statistics for Business

Case Competitions: Morgan Stanley Asia Semi-Finalist, Google 2nd Place, Target 2nd Place

University of Cambridge – Cambridge, United Kingdom

3.7/4.0 GPA

Relevant Coursework: Financial Markets and Institutions

Jul 2012 – Aug 2012

WORK EXPERIENCE

Private Equity Fund

\$600M private equity fund

Summer Analyst

May 2013 – Aug 2013

- Originated growth equity & leveraged buyout investments in compliance, tech-enabled, and healthcare logistics
- Developed investment theses and presented recommendations to investment committee

Transaction Experience

- Performed diligence in buyout of \$60M biohazard remediation and \$40M investment in mortgage technology firm
- Modeled P&L line items during ongoing acquisition of mortgage technology add-on company
- Researched potential buyers for equity exit from insurance web marketing portfolio company

Investment Analyst

Sept 2012 – Feb 2013

- Sourced 1,000+ potential service-based acquisition targets based on three investment criteria, along eight industry verticals, conducted further due diligence on and contacted 150 attractive investment candidates
- Developed with CEO expansion plans for Portfolio_company by conducting competitive analysis, market trends forecasting, market sizing, analyzing 15 verticals and resulting in 2 near-term market opportunities

Commercial Real Estate Firm

Commercial Real Estate Intern

May 2011 – Aug 2011

- Generated property valuations and conducted in-person due diligence to verify property conditions and features
- Researched and analyzed LocalArea real estate market trends for inclusion in marketing mailers for clients
- Sourced and cold-called over 600 prospective clients, resulting in over \$48,000 in commission for office

LEADERSHIP

My Official Business School Association

Vice President of Alumni Relations

Mar 2013 - Present

- Established mentorship program between undergraduates and alumni, facilitating personal and professional growth
- Planned networking events including happy hour, picnics and barbecues to promote the _____ program

Ethnic Business Association –

Community Service Chair

May 2011 – Nov 2011

- Organized EBA's Fashion Show with 250 attendees, 20+ sponsors, and 75 participants
- Canvassed across the LocalArea for donations, raising \$2,500 in donations to support Save the Children
- Led a committee of ten and planned professional development in resume building, networking and interview skills

Internal Revenue Service

Volunteer Income Tax Assistance Volunteer

Feb 2011 – Mar 2011

- Prepared 1040 and 540 forms for low-income, non-English speaking families from LocalArea
- Trained in processing IRS forms and reduced families' tax responsibilities while giving back to local community

SKILLS AND INTERESTS

- Language & Skills: Conversational Mandarin, Capital IQ, Microsoft Office Suite
- Interests: Consumer technology, sailing, snowboarding and surfing, hiking, international travel, art history