

Don John

EDUCATION

Top Public B-School

El Dorado

Bachelor of Business Administration in Accounting

May 2015

- **GPA:** 3.25 / 4.0
- **Honors:** National Merit Corporate Scholar, [Top Bank] Excellence Initiative Award
- **Relevant Coursework:** Finance Minor w/ Additional Coursework in Comp. Sci

WORK & LEADERSHIP EXPERIENCE

[Well Known Non-Profit]

El Dorado

Corporate Outreach Intern

[May 2011] – [August 2011]

- Arranged long term connections with non-profit organizations in the El Dorado Area via cold calling and visits
- Worked with non-profit leaders and board members to create a formal proposal increasing community service involvement
- Transitioned documentation records system to a more efficient computer based records system
- Organized a pilot community service program to be launched effectively the summer of 2012

[Local Tax Firm]

El Dorado

Tax Intern

Spring 2013

- Work with other tax interns to prepare over 16,000 tax returns using AmigoWise software
- Counsel clients with other tax interns to help clients purchase more than \$82,000 in savings bonds
- Perform quality reviews on tax returns for assurance of information and data prior to sending to the IRS

[University Trading Group]

El Dorado

Commodities Portfolio Manager

Fall 2012 - Present

- Managed virtual portfolio specializing in commodities
- Teach analysts to assess risk and profits in commodities
- Assisted in teaching analysts Forex strategies

[University Investment Team]

El Dorado

Active member

Fall 2011 - Present

- Analyze investment opportunities to make sound equity investments in portfolio
- Assess risk and potential profits for investing in equities and securities

SKILLS, ACTIVITIES & INTERESTS

Languages: Fluent in English and Telegu; Conversational Proficiency in Spanish

Technical Skills: Visual Basic and Java

Interests: Screenwriting, Violin, 20th Century American Literature, and Film Critiquing