

#####

School Address

#####, LA

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#####@tulane.edu

Permanent Address

#####, MA

EDUCATION

Tulane University, A.B. Freeman School of Business New Orleans, LA
Masters of Accounting May 2016
Upon graduation, I will have met the education requirements to sit for the CPA exam and become licensed in the states of Massachusetts, New York and Louisiana
Bachelor of Science in Management May 2016
Major: *Finance*
Overall GPA: 3.87 Freeman GPA: 3.91 (19 courses) Accounting GPA: 3.90 (3 courses)
Honors: Dean’s List, 5 semesters; Phi Eta Sigma College Honor Society

WORK EXPERIENCE

(Small English Language School) Boston, MA
Marketing Intern June-August 2013

- Implemented search engine optimization strategies to expand client reach
- Managed student visa and payment records for accounting and USCIS regulation purposes
- Oriented new students, graded exams and met with prospective clientele

(Office of Governor) Boston, MA
Press Intern May-August 2012

- Maintained and updated the Governor’s website, www.mass.gov/governor, with daily press releases, public schedules, legislative action and news updates
- Drafted, edited and distributed press releases to local and national media sources
- Assisted state press secretaries at the Governor’s events and from the State House office

(Chinese Newspaper) Boston, MA
Office Assistant June 2008-August 2011

- Assembled and distributed press kits to businesses and clients interested in advertising
- Delivered newspapers throughout Chinatown and the Metro-West Massachusetts area

LEADERSHIP EXPERIENCE

Fraternity New Orleans, LA
Member February 2012-Present

- Engage in volunteer work with organizations such as Relay for Life and Habitat for Humanity, in addition to independent fraternity projects

Tulane University Community Advancement Network New Orleans, LA
Volunteer September-December 2012

- Tutored and mentored children from low-income communities in New Orleans

High School Wrestling
Team Captain November 2008-September 2011

- As captain, managed fundraisers and led a team of over 50 athletes to success
- 2x ##### All-Star, All State Qualifier, Most Improved Award, 110% Award

SKILLS

Microsoft Certified Professional (Excel)