New York, NY ■ (555)-555-555 ■ .edu

EDUCATION

STERN SCHOOL OF BUSINESS

New York City, NY

Bachelor of Science in Business Administration: Finance, Information Technology

May 2015

- Academics: Cumulative GPA: 3.65 with an A in Calculus, Macro/Microeconomics, English, Philosophy
- Honors: Dean's List Top 10% (2011, 2012), Leonard N. Stern Scholarship (2012),
 Leaders in Business Scholarship (2011), PTA Essay Scholarship Writing Award (2011),
 Smithtown Rotary Community Service Scholarship (2011), National Society of Collegiate Scholars (2011)
- Leadership: Oversee Operations and Finances of Sweet Donations (Non-Profit Organization)
- *Teamwork*: Joined a Team Participating in Upgrade Capital's Intercollegiate Stock Trading Competition, Contributing Member of NYU Finance Society as well as Stern's Investment Analysis Group, Event Planning for Angela's House (Non-Profit Organization)

HIGH SCHOOL

. *NY*

June 2011

High School Advanced Diploma with Designation

- Honors: 3.91 GPA with 7 Advanced Placement (AP) Courses including Calculus, Biology, English
- Awards: AP Scholar Award (Academic 2011), Board of Education Award of Excellence (Academic 2011), 3rd Place in DECA's New York State Business Quiz Bowl (Academic 2010)
- Leadership: DECA President (Increased Funding by \$4,221), Vice President of the Class of 2011 (increased membership by 57%), Suffolk County DECA Vice Presidential Candidate, Student Ambassador to the Business Department

EXPERIENCE

Boutique Asset Management Firm Research Analyst Intern

New York, NY March 2013-Present

- Gathered financial and other public information regarding companies in a specific industry for review
- Assisted in the gathering of management information at the executive level
- Conducted analyses of management incentive programs/stock ownership
- Performed several valuation exercises including ROIC, ROE, long term growth and margin prospects etc.
- Drafted numerous reports discussing the quality of management and financial health of potential investments

Non-Profit Organization

Hauppauge, NY

Owner/Founder – Non-profit

January 2010-Present

- Managed a non-profit organization with one employee to raise money through commercial candy sales for a well known charity (Angela's House) in an effort help support medically frail children
- Researched various strategies in order to improve profit margins with the use of forecasting techniques
- Maintained a growing flow of income while expanding the business into four new regions, which included one international location
- Designed company website that accounted for the signing of multiple new clients
- Developed a more comprehensive understanding of business from a holistic perspective whilst establishing a quarterly growth rate of 17%

ADDITIONAL

- Leaders in Investment Banking: completed two-day Investment Banking workshop covering technical concepts
 including financial statement analysis and valuations such as discounted cash flows, public comparables, and
 precedent and transition analysis
- Qualified In: Bloomberg, Basic Web Editing and Design
- Interests: Fitness and Health, NFL Football (Giants Fan), Recreational Sports (Football, Soccer, Basketball), Snowboarding, Music