

Name

Address • Town, State Zip • Phone • Email

Education

Non/Semi-Target Private University _____, PA
Bachelor of Science in Business Administration Anticipated Graduation – June 2015
Concentrations: Finance and Economics
Cumulative GPA: 3.88/4.00

Honors: _____ Honors College; Honors Program, University Deans List: Fall 2011-Present

Relevant Coursework: Microeconomics, Corporate Finance, Investment Securities & Markets, Business Statistics I & II, Financial Accounting, Introduction to Finance, Game Theory, Business Communications, Principles of Macroeconomics & Microeconomics, Introduction to Analysis I & II, Foundations of Business I & II, International Business, Managerial Accounting

Experience

Well Known Prop Trading Firm _____, NY
Division name – Equity Research Intern March 2013 – Present

- Provide analytical and research support on companies in the _____ and _____ sectors
- Execute in-depth industry analysis using resources such as market data, economic news and surveys to evaluate industry trends
- Analyze financial statements, generate financial models, conduct valuation analysis and create detailed reports for specific companies to be used in published analyst reports
- Build and modify financial models

Student-Run Investment Fund _____, PA
Co-Founder and Partner August 2012 – April 2013

- Actively managed an investment portfolio comprised of equity, ETF and derivative positions with two partners
- Developed investment strategy to improve profitability and minimize risk with limited capital
- Performed analysis of companies to find long and short term investment opportunities

Well Known Prop Trading Firm _____, PA
Division name – Institutional Brokerage Operations Intern March 2012 – September 2012

- Recorded customer equity, index, and ETF option orders
- Allocated CMTA's to customer orders to ensure proper delivery
- Assisted in development of paperless order management system to improve efficiency via straight through processing of trades
- Managed trades in web-based and Access-based databases
- Prepared reports detailing firm's positions and earning reports to be distributed to traders daily

University Investment Club: Analyst Competition _____, PA
Analyst January 2012 – March 2012

- Competed in a two-month mock investment competition against other teams from University using a stock market simulator
- Placed 1st in the competition with a portfolio growth of 6.5%
- Developed short term investment strategy to maximize return
- Researched companies performance, activity and projections to evaluate investment opportunities

Skills & Activities

Technical Skills: FactSet, Bloomberg, Financial Modeling, Microsoft Excel, R Statistics Application, Peachtree Accounting Software

Activities: University Finance Club, University Club Lacrosse, Intramural Sports: Football, Softball, Basketball