

Name

Address, City, Province
Phone Number | Email

EDUCATION

Canadian Non-Target

Bachelor of Science, Honours Biochemistry

City, Province

Expected 2015

- **GPA:** 3.0
- **Relevant Coursework:** Financial Accounting, Finance 1, Microeconomics, Management

WORK & LEADERSHIP EXPERIENCE

Telecommunications Company, Media Subsidiary

Business Intelligence Analyst

City, Province

May 2013 – August 2013

- Completed business intelligence reports which indicated digital ad performance, revenue, weekly trends and variance analysis; used by senior management to make business decisions
- Designed a new report to show revenue and performance for the digital ads on properties from the acquisition of Company X
- Improved weekly and monthly revenue reporting by using VBA to automate table generation, data validation and collection which enhanced report accuracy and completion time

F500 CPG Company

Financial Analyst

City, Province

May 2012 – August 2012

- Performed financial analysis and provided visibility on Company's brands and new products
- Created brand and product income statements and analyzed variances between actual results and prior periods or budgeted forecasts
- Constructed product profitability models to analyze innovation projects and determine feasibility
- Designed and led a five hour Microsoft Excel training course to 19 people within the Finance group
- Upgraded monthly brand reporting using VBA to automate data collection processes which improved team efficiency and reduced project time
- Analyzed and validated products from Company X's divestiture of Brand X, creating benchmarks for future products

Small Charity

Research Intern

City, Province

May 2012 – December 2012

- Researched over 20 foundations and corporations for financial assistance and formulated strategies and budgets to receive funding
- Designed and analyzed grant proposals which were presented to the Executive Director and sent to different foundations
- Advised and helped conduct the interview process for future employees, volunteers and board members; resulted in three board members and two employees

SKILLS, ACTIVITIES & INTERESTS

Technical Skills: HTML, CSS, STATA, SAP BPC, VBA, SQL

Certifications & Training: Wall Street Prep Excel Course, Grade 8 Piano Royal Conservatory of Music, International Baccalaureate Diploma, CSC (Canadian Securities Course)

Activities: School Finance Association, Volunteer at Local Church, Volunteer at City Museum

Interests: Alto Saxophone, Standup Comedy/Improvisation, Hockey, Soccer, Track and Field