

DON JOHN

EDUCATION

Top Public B-School Bachelor of Business Administration in Accounting May 2015
Minor: Finance
Overall GPA: 3.25

EXPERIENCE

Well known non-profit – Community Development Intern Summer 2011

- Arranged long term connections with non-profit organizations in the xxxx Area via cold calling and personal visits
- Worked with non-profit leaders and board members to create a formal proposal increasing community service involvement
- Transitioned internal documentation records system into a more efficient computer database records system
- Organized a pilot community service program for inner city youths to be launched effectively the summer of 2012

Local Tax Firm – Tax Intern Spring 2013

- Work with over 700 volunteers to prepare over 16,000 basic tax returns using xxxx software
- Counsel clients with other tax preparers to help clients purchase more than \$82,000 in government savings bonds
- Perform quality and assurance reviews on tax returns for assurance of information and data prior to sending to the IRS

LEADERSHIP EXPERIENCE

University Trading Group – Vice President Fall 2013 – Present

- Managed virtual investment portfolio of \$500,000 focusing on market commodities futures and ETF trading
- Conducted transactions in virtual investment portfolio covering a variety of commodities futures, options, and ETFS
- Mentored members of the commodities team on how to value gains and risks in trading within the commodities market

University Investment Team – Active Member Spring 2012 – Present

- Analyze investment opportunities to make sound equity investments in team's virtual investment portfolio
- Assisted in assessing risk and potential profits for investing in variety of the teams equities and securities

B-School Leadership Program – Active Cohort Fall 2011 – Present

- Learned various forms of leadership techniques to actively apply them in life situations inside and outside the workplace
- Engaged in consciousness of self, commitment, and collaboration through team building exercises and seminars
- Gained self-knowledge personal values, and talents, especially pertaining to personal capacity in providing leadership

ACADEMIC PROJECTS

Information Technology App Project Spring 2011

- Developed mobile banking application targeted exclusively towards xxxxxx freshmen
- Utilized SQL and Excel to analyze and project profits and losses of the project and organize application data

Business Start Up Proposal Spring 2010

- Developed financials to a proposed market start up in the xxxx area via quantitative and qualitative research
- Prepared local market research data for immediate target audience as well as overall implementation strategy

HONORS

- [Top Bank] Excellence Initiative Award Fall 2012
- National Merit Corporate Scholar Fall 2011

ADDITIONAL INFORMATION

Computer Skills: MS Word, Excel, PowerPoint, Access, VisualBasic, Java

Languages: Proficient in Spanish and Telugu

Interests: Film Critiquing, Investing, Violin, 20th Century American Literature, Screenwriting