

Name

Phone Email

EDUCATION

Bachelors of Business Administration in **Economics** and **Finance**

Very Non Target

GPA: **3.6**

Deans List: Fall and Spring 2013; Spring 2012

Expected Graduation: **Spring 2016**

PROFESSIONAL EXPERIENCE

Head Resident Assistant and Resident Assistant July 2014 – Present

- Lead a team of RAs in their day-to-day duties
- Coordinated with different university departments
- Developed leadership skills in residents and coworkers
- Helped foster the sense of community within the hall
- Handled conflict resolution for
- In charge of 4 employees and 78 residents

Warehouse Employee: May 2013 – August 2013

- Executed inventory on product
- Helped develop basic organization of warehouse
- Attained basic knowledge of a supply chain and distribution center
- Basic problem solving and self delegation

Chick-Fil-la

Manager January 2009– August 2012

- Assigned daily duties and assessed daily quality objectives
 - Trained and evaluated employees
 - Recorded sales and balanced various accounts
 - Managed shifts of 10-30 people
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ACCOMPLISHMENTS

- Recipient of the 2012 National Scholarship
- 2013-2014 Tyro Award (Best New Resident Assistant)
- Most volunteer hours 2008-2012 Young Men's Youth Service League
- President of Resident Housing Association 2012-2013
 - Won Organization of the Year 2012-2013