

first last

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123 Street Dr.
City, State 11111
555.555.5555

EDUCATION

NonTarget-School of Management

Bachelor of Science in Business Administration; Finance Major

City, State
Class of 2015

- Cumulative GPA: 3.6/4.0; Major GPA: 3.6/4.0
- Athletic Scholarship, Academic Scholarship and XXXX Conference All-Academic all semesters
- Dean's List 2013, 2014
- Relevant Coursework: Financial Statement Analysis, Financial Management, Investment Analysis, Equities, Corporate Finance, Macroeconomics, Microeconomics, Financial Accounting, Managerial Accounting

NonTarget

Bachelor of Arts

City, State
Aug 2011 – May 2012

- Academic and Athletic Scholarship

WORK EXPERIENCE

School Equity Fund

Analyst- Accepted April 2014

City, State
Aug 2014 – Dec 2014

- Student-run equity fund responsible for investing a portion of college's endowment.
- Analyst for telecommunication and consumer discretionary sectors.

Boutique Bank & Broker/Dealer

Summer Analyst

New York, NY
May 2014 – Aug 2014

- Sent out intraday research notes to traders summarizing daily and weekly international market data. Held daily conference calls for traders and sales team with overseas brokers and research firms. Allowed sales team to stay up to date and knowledgeable in regards to potential stock ideas for traders and clients.
- Participated in meetings with various international partners and potential overseas partners. Led to developing partnerships with international brokers that added value to the firm and their clients.
- Provided due diligence in the efforts to conduct an equity raising for a private company. Organized and helped run meeting for potential investors highlighting the company and their product. Resulted in raising the majority of capital the company required.
- Developed spreadsheet for use in the analysis of top equity ideas. Spreadsheet allowed sales to identify potential ideas that would add value to client's portfolios. Increased sales and revenue for the firm.

LEADERSHIP

School's NCAA Swimming & Diving Team

Captain

City, State
Aug 2012 – Current

- Peer elected captain for the 2014-2015 seasons.
- School record holder in the [REDACTED] and [REDACTED]

Random Aquatic Club National Team

Team Member | Captain 2010-2011

City, State
Aug 2007 – Current

- Participated in both national and international competition.

ADDITIONAL INFORMATION

Modeling: Completed Teach The Street self-study course covering financial valuation and modeling

Computer: Proficient in Excel, PowerPoint, Bloomberg

Certifications: Completed Bloomberg Certification Program

Interests: Literature, Surfing, Triathlons, Hiking, Fishing, Golf