

# Name Surname

Address, xx-xxx, City  
+48 \*\*\* \*\* | my.email@gmail.com

## Education

### SGH Warsaw School of Economics

Master of Science in Finance and Accounting

**Warsaw, Poland**

expected June 2015

- **GPA:** not applicable
- **Relevant Coursework:** Mergers and Acquisitions, International Corporate Finance, Advanced Financial Accounting, Managerial Accounting, Financial and Tax Law

### Cracow University of Economics

Bachelor of Science in Economics

**Cracow, Poland**

graduated in July 2013

- **GPA:** 3.9 / 5.0
- **Relevant Coursework:** Corporate Finance, Financial Markets, Accounting, Mathematics, Econometrics

## Work and leadership experience

### KPMG Advisory

*Transaction Services Intern*

**Warsaw, Poland**

November 2013 – current

- Supporting experienced team members in conducting financial and commercial due diligence, market analysis and other M&A related advisory services.
- Selected transaction experience:
  - Advisory to the company from Pulp and Paper industry on potential acquisition, Financial Due Diligence - Assisted in the market and industry analysis, prepared teasers and proposal offers, supported TS team in valuations, various financial analysis and forecasts.

### State Street Corporation

*Investment Fund Accountant, Part-Time*

**Cracow, Poland**

September 2012 – May 2013

- Associate in the Luxembourg Team, responsible for calculating the net asset values of Deutsche Bank investment funds. Identifying and analyzing impacts to the NAV.
- During 9 months of my work, over 97% funds prices were accurate and delivered to the client on time.

### Erasmus Student Network Cracow University of Economics

*Treasurer*

**Cracow, Poland**

December 2011 – December 2012

- Led financial activity of the student union with budget amount of 25,000 PLN; financial planning and producing financial statements. Over 98% of financial resources were spent in accordance with estimates.

*Coordinator of The International Day 2011*

October 2011

- Led a team of 40 to organize the event with budget amount of 20,000 PLN aimed at showing possibilities of studying abroad. Project gathered over 10,000 students and became one of the biggest events at the University.

### PKO Bank Polski Corporate Banking

*Spring Intern*

**Cracow, Poland**

April 2012 – May 2012

- Assisted in the operations connected with letters of credit, bank guarantees and bills of exchange.

## Skills and interests

**Languages:** Native in Polish; Fluent in English; Conversational Proficiency in German

**Interests:** capital markets, emerging markets, web design, British culture