

John Doe, CPA

555 Bob St., XXX, CA, 99999
555-555-5555 doe.john@gmail.com

Experience **Big4** **San Francisco, CA**

2010-2011 **Senior Associate – Assurance & Business Advisory**

Led concurrent teams of up to 8 staff in providing the highest quality deliverables consisting of financial statement audits for investment management clients with assets ranging from \$500 million to \$3 trillion, investment-focused ad hoc analyses, and due diligence on complex accounting and valuation topics for the firm's top-tier asset management and technology clients

- Spearheaded the budget development, resource allocation, strategic planning, fieldwork, and completion of engagements for XXXXX (largest asset management client in SF office)
- Performed due diligence focused on assessing total deal considerations of acquisitions, and prepared the related purchase price allocation in drafting XXXXX Inc.'s \$75M IPO
- Researched, corroborated, and determined the appropriateness of specific valuation methods used and their underlying inputs and assumptions for investment valuation models
- Performed quarterly P&L/cash flow projections and the related trend analyses to derive key financial/operational insight utilized in engagement risk assessments and strategic planning
- Trained and managed over 20 team members on various engagement teams; prepared performance reviews and acted as a mentor to foster professional growth
- Liaised between 4 internal cross-functional and numerous external client groups to drive decision resolution on complex GAAP accounting topics such as revenue recognition, business combinations, and fair valuation

2007-2010 **Associate - Assurance & Business Advisory**

- Built extensive knowledge on financial statement accounting and GAAP standards on over 15 engagements, with clients including: BlackRock, Charles Schwab, and JP Morgan
- Obtained full ownership during my 2nd year to lead the workflow for 3-person engagement team; drove the integrated audit to meet accelerated deadlines under allocated budget
- Received annual Chairman's Award: Streamlined an implementation framework for adoption of new portfolio valuation standards; work was leveraged by engagements to enhance efficiency
- Obtained knowledge of client's various platforms and database systems; utilized them along with excel functions (macros, lookups, pivot tables) to distill and analyze transaction data

2006 **Winter Intern - Assurance & Business Advisory**

- 1 of 5 college recruits nation wide for 5-month winter internship position in SF office
- Worked on the year-end audits of over 30 mutual funds and alternative investment funds
- Established outstanding collaborative relationships within the organization

Education **UNIVERSITY OF CALIFORNIA AT SANTA BARBARA** **Santa Barbara, CA**

- Bachelor of Arts: Business Economics (Accounting emphasis), June 2006
- Member: Business Economics Association

Skills and Experiences

- 2012-2013**
- Financial Modeling & Valuation training; knowledge in building operating, discounted cash flow, and merger models. Obtained certification subsequent to passing examination
 - Extensive international travel background. Traveled over-seas to X to experience country of birth for the first time, provide aid to family, and volunteer teaching English to children.

Personal

- Enjoy mountain biking, tennis, wine & culinary arts, producing music