

Name

Address

Address

Phone

Email

Education:

Bachelor of Science in Finance

Expected Graduation May 2013

- *Non Target, City*
- *Overall GPA: 3.5/4.0*
- *Business GPA: 3.6/4.0*

Professional Experience:

Equity Research Analyst, Student Managed Fund, City

August 2012 – Present

- *One of 12 students selected to manage a sub-portfolio of the ---- endowment valued at \$-----*
- *Team Leader to write an investment policy statement to establish \$20 million endowment for a local non-profit organization*
- *Present advisors with detailed written and oral reports of potential positive alpha securities*
- *Construct detailed dividend discount models, FCFE models, Monte Carlo simulations and other excel based valuation models*

Business Office Intern, F500 Defense Company, City

August 2012 – Present

- *Create detailed forecasts of fringe benefits rates for a budget of \$30 million using Microsoft excel*
- *Review burden pool rates and examines variances to identify significant cost drivers, and suggests improvements to cost estimating relationships to the director of the business office*
- *Serve as Acting Program Analyst for new contract wins*

Accounting Office Intern, US Air Force, AFB, City

May 2012 – August 2012

- *Balanced all subsidiary ledgers to reflect current figures*
- *Performed a full range of accounting duties using double-entry accrual accounting methods*
- *Classified and verified a wide variety of accounting documents*

Professional Activities & Honors:

Vice President, Non finance related club

April 2012 – Present

- *Plan events including special guest speakers, non-profit partnerships, and bi-weekly meeting agendas*
- *Organize budgets for club activities throughout the fall semester of 2012*

Member, Student Finance Association

January 2013 – Present

- *Network with finance professionals through attending CFA society meetings*
- *Discuss different careers in finance and help students determine what field they wish to work in*

Participant, National & Competitive Intelligence Program

August 2011 - Present

- *Sharpen analytical and critical thinking skills through participation in workshops to create solutions to complex issues such as human trafficking and water control in Afghanistan*

Recipient, academic award recognizing top business students

March 2013

- *One of 25 students identified by the USF College of Business as outstanding student leaders who excelled in academics, professional development, leadership, and service.*

State Finalist, 2013 CFA Institute Research Challenge

October 2012-February 2013

- *One of five students representing ---- in a global equity research competition*
- *Conducted in-depth analysis and valuation of a stock resulting in presentation of a sell recommendation*

Study abroad in Bratislava, Slovakia

May 2010 – June 2010

- *Courses included Challenges of Transitioning Economies and Fundamentals of International Business*
- *Broadened global perspective by immersing in the local culture, and interacting with the Slovak people*

Volunteer:

Big Brothers Big Sisters

April 2012 – October 2012

- *Mentored a third grade student while providing guidance for both academic performance and etiquette*

Student Mentor for Business Honors dormitory, School name & city

August 2010 – May 2011

- *Chosen by faculty advisor to help three new students adjust to life on campus and college coursework*