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| --- |
| **Full Name** |
| fullname@gmail.com ♦ (123) 123-1234 ♦ linkedin.com/in/fullname |

Dear Shawn,

I am interested in the Portfolio Manager Analyst position with the Tall Oak Wealth Team. Having looked into the firm and the position, I am confident that I have the qualities necessary to succeed in this role based on my professional experience in Wealth Management, my academic background in finance and my strong desire to continuously learn more about the industry.

A bit more about me:

* **Passion for Financial Markets:** Ever since becoming interested in financial markets I have been trying to learn as much as I can about them. As an undergraduate student, my coursework was structured around finance, business, and economic classes, and I am eager to continuously educate myself by enrolling courses such as the CFA program. My time working in Wealth Management has bridged my education and practical industry experience by teaching me how to apply securities research and risk management techniques to effectively structure portfolios for every client’s unique situation and investment policy statement.
* **Desire to Compete:** I am aware of how competitive the financial services industry is, and I believe my competitive nature suits the industry well. Having spent time in the industry already, and by being involved in sports my whole life I know that it is imperative to work effectively as a team, work hard, and be disciplined, day in and day out in order to succeed. Having also experienced losses in sports and in business, I know what it is like to face failure and use obstacles as a motivation to work harder and do better. I believe this attitude would be a great asset for this position and for the Tall Oak Team in general.
* **Commitment to Life-Long Learning:** Another aspect of investing and financial markets that I enjoy is the dynamic and fast-changing nature that requires constant reading, researching and learning. I believe this rewards those who are dedicated and motivated to continuously learn more, which fuels growth and avoids stagnation. I understand that the desire towards adapting and continuously learning is imperative to success in this industry and, to me, is one of the most attractive aspects.

In summary, I believe that because of my experience in Wealth Management and my background in finance, coupled with my passion for the industry, my competitive nature and my desire for learning, I will excel in this position.

Thank you for your time and consideration.

Sincerely,

Full Name