

# Firstname Lastname

Address | Town, State ZIP  
123.456.7890 | firstname.lastname@nontarget.edu

## EDUCATION

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### University of Non-Target

*Bachelor of Arts - Double Major in Mathematics/Statistics and Economics*

Town, State  
*Class of 2020*

- **Academics:** Cumulative GPA: 3.51/4.00; recipient of a Certificate in Quantitative Economics for completing and excelling in various quantitative economics courses; member of the National Society of Collegiate Scholars
- **Relevant Courses:** Money & Banking, Econometrics, Financial Accounting, Managerial Accounting, Probability, Linear Algebra

### University of Non-Target

*Double Major in Mathematics/Statistics and Economics*

Town, State  
*September 2016 - May 2017*

## PROFESSIONAL EXPERIENCE

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### S&P Global Ratings

*Summer Analyst, Structured Finance - CMBS and Corporates Groups*

New York, New York  
*June 2019 - August 2019*

- Completed a 10-week rotational internship through the Structured Finance - Commercial Mortgage-Backed Securities (CMBS) and U.S. Corporates rating groups.
- Assigned a credit rating to a nonprofit organization; assessed key rating drivers by performing comprehensive research, analyzing financial statements, building financial models, and interviewing management.
- **CMBS:**
  - o Assisted in analyzing the credit quality of collateral loan pools; performed cash flow analyses, prepared presentations, and wrote reports for various commercial properties totaling over \$400 million in value.
  - o Attended and presented at rating committees, went on property site inspections, and engaged in haircut calls.
- **Corporates:**
  - o Prepared a credit opinion report on one of the world's largest ridesharing companies; analyzed SEC filings, credit agreements, bond indentures, and information from third-party sources (Bloomberg, industry experts).
  - o Prepared and presented a detailed report on office real estate investment trusts; performed a forward-looking analysis of the sector's credit profile, economic drivers, key credit issues, and dominant player.

### University of Non-Target

*Program Assistant, Office of Early College Programs*

Town, State  
*March 2018 - June 2019*

- Executed the registration and billing processes for over 13,000 Dual Enrollment students.
- Assisted in the preparation of a report on the organization's performance; analyzed financial statements, investigated competition, and utilized data to gauge program effectiveness.
- Gathered, organized, and analyzed important information from every student, which led to increased efficiency.
- Led the interview process for Summer 2019 hires.

## EXTRACURRICULAR ACTIVITIES

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### University of Non-Target Finance Society

*Member*

Town, State  
*September 2018 - Present*

- Participated in weekly current events discussions about financial markets and the global economy.
- Attended presentations delivered by individuals with diverse work experience in the finance industry.

### Condominium Association

*Volunteer*

Town, State  
*September 2018 - Present*

- Analyzed the Condominium Association's past five years of financial statements and presented at a board meeting; proposed a low-risk, liquid investment strategy for reserve funds.
- Led a project to get all 400 units into compliance with the National Electrical Code; frequently communicated with the Board of Directors and town officials.

### University of Non-Target College Libertarians

*Co-founder*

Town, State  
*September 2016 - May 2017*

- Worked alongside peers to spread political knowledge across the University of Non-Target campus; led discussions about current events, tabled outside of dining halls, and coordinated an event with Solomon Goldstein-Rose (former state representative) as a guest speaker.
- Volunteered for Gary Johnson's 2016 Presidential Campaign by calling undecided voters and handing out flyers.

## ADDITIONAL INFORMATION

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- **Software:** Bloomberg, S&P Capital IQ, R, Microsoft Office Suite
- **Interests:** Powerlifting, track & field, baking, gardening, community service