

# Reginald Smith

Address line

Phone: xx Email: xxx

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## EDUCATION

### XXX University

*Bachelor of Business, Major in Finance & Accounting*

- **Activities & Awards:** Snowboarding club, ABC Scholarship (2015)
- **Exchange/Semester abroad:** University of British Columbia (Semester 1, 2014)
- **GPA:** 3.5

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## WORK EXPERIENCE

### Tier 2 Consulting firm

*Business Analyst*

January 2015 – On going.

- Developed a three year transformation strategy and execution plan for the industrial supply chain of an leading telecommunication company. Proposed four major innovation initiatives that are currently being implemented
- Conducted a complex modeling exercise to determine the optimal distribution network, inventory disposition and transportation flow paths. Identified a potential \$35MM in cost savings for the client
- Facilitated the transition of an business process outsourcing project for a global financial institution by mapping operational procedures, creating process models and providing training material to the off-shore vendor
- Streamlined the demand forecasting process, reduced data collation, managerial oversight and increased productivity of the client's business unit
- Performed a compliance review, removing duplication of duties and identifying potential limitations in business processes

### XX Banking Group

*Bank Teller*

- Analysed the financial data of small business customers across several branch networks in order to identify potential sales opportunities. Resulted in a \$30,000 increase across overdraw limits
- Collaborated with the branch's wealth specialist to develop an internal sales strategy for promoting superannuation and insurance products
- Day to day responsibilities include telling operations such as cash handling, daily reconciliation, product sales and providing administrative support to branch specialists

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## LEADERSHIP & SERVICE

### Professional Student Association

*Events Director, XX Campus*

January 2013 - July 2014

- Organised the XX, the largest professional networking event held by a student association in XX with over 1000 in attendance including guest speaker Tim Clark (Current president of Emirates)
- Implemented a new marketing and communications strategy during the 2013 orientation week which increased membership sales by 30%
- Coordinated events such as panel discussions, networking functions and other educational programs for students who are interested in the professional services industry.
- Published educational materials such as study guides, economical news and relevant career opportunities

### Entrepreneurship Program

*Student Analyst*

January 2014 - January 2015

- Led a team of four student analysts in researching and presenting about the current state of the XXX student housing market, outlining potential price points, saturation of the market and overall consumer attitude
- Designed and implemented a social media marketing campaign for a venture looking to sell electronic Shisha vapours

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## SKILLS & INTERESTS

**SKILLS:** Microsoft office suite (Excel, Word & PowerPoint)

**INTERESTS:** Football (2014 District Champions), Snowboarding (Whistler, Hokkaido, Lake Tahoe),