

John Doe

jdoe@abc.edu • 1-(234)-567-8910 • www.linkedin.com/johndoe

EDUCATION

ABC College

Town, MA

Bachelor of Science in Business Administration

Cumulative GPA: 3.53, Dean's List

SAT Reasoning Test: 2150 SAT Math: 750

Undergraduate Honors Program, Varsity Ski Team

Relevant Coursework: Principles of Finance, Financial Accounting, Quantitative Methods for Business Analytics I & II, Macroeconomics

XYZ Ski Academy

Hometown, VT

Ski Academy (*High School Diploma*)

- Traveled throughout North America and abroad while competing at the highest levels of Alpine Ski Racing
- Recorded top 30 finishes at the 2013 Australian National Championships and an Australia-New Zealand Cup
- National Merit Scholarship Commended Student

EXPERIENCE

Fortune 1000 Insurance Company

City, VT

Internship; Finance, Planning and Budgeting

June 2015 - August 2015

- Calculated sales incentives that reward agents for selling the most profitable policies to improve agent morale, revenue and long-term profitability
- Built, compiled and analyzed reports on weighted premium sales providing an understanding of the true value agents and agencies add to a Fortune 1000 company
- Updated and maintained large databases to ensure information is available to executives and agents nationwide
- Proposed an improved method for awarding sales incentives that is expected to lead to more consistent sales growth, reduce overload on underwriting, new business and actuarial departments and bring money to the company earlier, giving assets more time to accumulate returns
- Competed in a summer-long internship project competition and was awarded runner up after improving millennial recruitment, engagement and retention by founding a Young Professionals Network and creating a short promotional video that has been circulated through official company social media networks

Start-Up

Town, MA

Co-Founder

January 2015 - April 2015

- Founded an entirely student-run business with a loan from ABC College as a part of Freshman coursework
- Evaluated start-up costs associated with designing, producing and selling silicone headphone tips with an overseas manufacturer and presented the financial feasibility of the project to secure approval for funding
- Pivoted the company when it became apparent that inventory would not arrive before the close of business and earned a Net Profit with the new business venture in 16 days

Boutique Investment Firm

Town, VT

Internship; Finance and Marketing

April 2014

- Searched for information for use in models using the Securities and Exchange Commission's EDGAR portal and Bloomberg terminals
- Modeled portfolio companies providing insight into current and future financial stability and performance
- Produced and updated professional pitch books and marketing materials to attract new clients

Activities: ABC Varsity Ski Team, ABC United Rugby Club, ABΓ Fraternity (Treasurer), PwC Challenge Case Competition, ABC Habitat for Humanity, XYZ Student Government (President)

Skills: MS Office, SQL Server, SAP Business Objects, Palisade Decision Tools (StatTools, PrecisionTree, @Risk)