

XXX

XXXXXXXXXX, XXXXXX University, XXXXXXXXXXXXX
XXXXXXXXXX | XXXXX@XXXXXXXXX.edu

EDUCATION

Non-target University May 2017
Bachelor of Arts: Mathematics and Economics Minor: History Major GPA 3.57/4.00

- XXX Scholarship XXXX Recipient
- XXX Award of XXX Program Recipient

WORK EXPERIENCE

Non-target University, Office of President Place, State
Name Research Analyst Sept. 2014 – Present

- Perform quantitative and qualitative data research and analysis
- Support [NAME] department to manage datasets and reports to monitor college performance

Student Startup Consulting L.L.P Place, State
HR Intern Aug. 2014

- Identified qualified candidates and reached out to market employment opportunities via social media
- Effectively recruited over 10 [employees] from top universities in the U.S

Non-target University, Department of Economics Place, State
NAME Research Scholar May 2014 – July 2014

- Researched data from National Bureau of Statistics to develop a new methodology of calculating unemployment rate to a more thorough scale
- Designed 4 PROJECT models and calculated the cost of PROJECT for COUNTRY'S government
- Collaborated with 2 team members to generate an in-depth analysis of trends and relevant recommendations for policies and models for COUNTRIES

Startup Company Place, State
Marketing Intern Jan. 2013 – Jun. 2013

- Researched the local [product] market and sourced the [product] offerings of other similar institutes
- Recommended [product] tailored for clients during F2F meetings
- Achieved over \$\$\$\$\$\$ sales record in one month and ranked top 3 among [group name]

LEADERSHIP EXPERIENCE

SCHOOL Investment Group Place, State
Portfolio Analyst Jan. 2014 – Present

- Perform fundamental analysis for companies to be added to portfolios
- Co-manage two portfolios of over \$120,000 with an average ROR over 15%

NAME Legal Services Place, State
Legal Aid Volunteer Sept. 2014 – Present

- Assist attorneys with preparing materials and filing documents of local courts to maximize their efficiency

School Club, Non-target University Chapter Place, State
Treasurer Sept. 2013 – Sept. 2014

- Prepared and submitted budget requests to the board for approval
- Increased approximately 30% of group funding each year due to efficient budgeting

Name of Bank Financial Competition "Name" Place, State
Participant Apr. 2014 – May 2014

- Developed a basic knowledge of valuation, capital budgeting, risk and return, and security analysis
- Multitasked in a deadline-intensive schedule, ensuring the accurate and on-time completion of all # cases

Name Consulting Workshop "Name " Place, State
Participant Apr. 2014

- Worked with 6 team members to analyze the supply chain and marketing strategy of a blender manufacturer

SKILLS & INTERESTS

Technical skills: proficient in Microsoft Word, Excel, PowerPoint, Publisher, Mathematica, and Social Media

Languages: fluent English and Mandarin Chinese

Interests: board games, racket ball, swimming, volunteering, and reading