

Pei Li

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Summary

Motivated and intellectually curious finance student with extensive experience in customer service, leadership, and accounting. A strong team player with the ability to handle multiple projects and thrives in a fast-paced environment. Views new and difficult challenges as an opportunity to learn and contribute.

Core Competencies include:

Financial analysis • Forecasting • Statistical analysis
Risk management • Financial statements
Operational Auditing • Market analysis

Education

■ School of Technology and Management of the Polytechnic Institute

Certified International Program on Accounting and Sustainability
IPL Leiria, Portugal (March 2015)

■ Avans University of Applied Science

Bachelor in International Financial Management
Avans Breda, the Netherlands (September 2013 - June 2017)

Work & Leadership Experience

■ Kuehne+Nagel | Finance intern

Shanghai, China (August 2015 - January 2016)

- Review daily transactions and expenditures from both accounting information system and actual output.
- Conducted comprehensive accounting report with Microsoft Excel for senior manager.
- Prepared and analyzed the accuracy of creditor's turnover report and product code list to assist management to eliminate accounting information system errors.
- Assisted in organization of files, collateral material, and other administrative tasks.

■ The Republic of China Army | Unit supply specialist (food and beverage)

Taiwan (Republic of China) (October 2011 - October 2012)

- Executed basic accounting duties, both automated and manual procedures, through bookkeeping, budgeting, and allocating 200,000 TWD (€ 5,800) monthly for food and supply expenditures.
- Administered cross-unit food purchasing plan according to head count variations, provided three dietetic meals a day by managing food supply inventory control and designed menus on a weekly basis.
- Coordinated warehouse and kitchen operations including food deliveries, supply classifying, and workload delegation.
- Scheduled and performed preventive and organizational maintenance on weapons.

■ Nexus (a voluntary student charity club) | Chairman

Shanghai, China (September 2010 - June 2011)

- Managed and balanced all club transactions and expenditures to ensure healthy cash flow and complete transparency.
- Led and streamlined fundraising operations including devising creative ideas for events, scouting ideal venues, negotiating sponsorships, communicating with local authorities for permits, and promoting events through social media.
- Acted as the student representative and personally facilitated building process of 3 school libraries with the money raised in the rural area in Xi'an city. In 2011, Nexus was able to contribute 500 books to these libraries.

Technical Skills

- ERP system
- Proficient in Microsoft Office Word, Powerpoint, Excel, Visio

Languages

- Chinese: Native Proficiency
- English: Advanced in reading, writing & speaking

Interests

- Proactive volunteer in charity work
- Practice Mixed Martial Arts in Discipline
- Traveling – Exploring exotic countries

Reference

- Mrs. Veronica Gallagher, MBA Lecturer, Avans School of International Studies (ASIS) Avans University of Applied Sciences (Netherlands)
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