

John Doe

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EDUCATION:

Top 20 University

Bachelor of Arts in Economics
Minor in Political Science

XXXX, XX

Class of 2017

Cumulative GPA: 3.6/4.0

WORK EXPERIENCE:

xxx Bank

Credit Analyst

XXXX

June 2017-Present

- Managed portfolio of 100 private and public companies with credit lines between \$1MM and \$5MM
- Created various templates for process improvements, which are approved and implemented for use within the department
- Created financial and cash flow forecasting models to determine deal profitability
- Identified potential lending liabilities and credit risks in lending by analyzing financial data

xxxxxxxxxx Bank

Summer Analyst

XXXX

May 2016 – August 2016

- Appraised companies using discounted cash flow and ability-to-pay models
- Utilized PowerPoint to create financial reports for current deals, verbally communicating my findings to senior management on a frequent basis
- Conducted due diligence and built financial models to assess loan structure, examining free cash flow, leverage, revenue, EBITDA, and capital accumulation
- Assessed the bank's financial stability and risk on a weekly basis with the Asset and Liability Committee

LEADERSHIP EXPERIENCE:

XXXX Fraternity

Academic Mentor, Risk Management Committee, Fundraiser Committee

City, State

2014-2017

- Upheld high academic standards as an academic mentor for my chapter and mentees by enforcing library hours and holding meetings with individuals who struggle to obtain a respectable GPA
- Raised nearly \$35K for XXXXX by serving as a fundraiser and committee member for both the XXX and XXX 9th Annual 5k Run and actively participated as a XXXX, which has raised over \$500K for a local children's hospital

RELATED COURSE WORK:

- Four year of finance courses, which focused on how to value companies and project financial statements
- Four years of economic courses which focused on international and domestic fiscal and monetary policies
- Other related coursework includes calculus, statistics and other math courses

IT SKILLS:

- Proficient in Excel, Microsoft Word, Sageworks, Fiserv, Bloomberg and Power Point

EXTRACURRICULAR ACTIVITIES:

- Marketing Club 2014-2017
- XXXX 2014-2017
- International Trade Club 2015-2017
- Mock Wall Street Club 2016-2017