

First Name Last Name

Address, Apartment Number, City, STATE zipcode
Phone Number --- emailaddress@gmail.com

PROFESSIONAL CERTIFICATIONS

- Completed all sections of the *Uniform Certified Public Accountant Examination* as of February 2014, awaiting licensure.

PROFESSIONAL EXPERIENCE

National Accounting Firm, City, STATE

Assurance Associate

(October '13 - Present)

- Performed assurance engagements, as well as tax and outsourcing engagements, for privately held healthcare/senior living clients of varying sizes and complexity throughout the north east.
- Communicated and worked effectively with client and engagement personnel in a professional manner to complete engagements on time and under budget.
- Performed due-diligence in helping to create the firm's first HUD Section 242 (Hospital) audit engagement model. Engagement model now serves as the basis for firm-wide Section 242 engagements.
- Created streamlined, intuitive, and easy to comprehend models used for analyzing various audit risk areas.
- Developed comparable company expense template used to compare per-resident bed day costs amongst clients. Model is used in creation of client board of director's presentation material.
- Instructed firm's first-year associates at a national level during a week-long training conference at firm headquarters in City Name.
- Also participated in business development initiatives, campus-recruiting efforts, and submitted two business proposals for consideration.

Past- *Previous Accounting Firm One (Tax Intern), Previous Accounting Firm Two (Tax Intern)*

COLLEGIATE EXPERIENCE

Large State School (2013)

Bachelor of Science in Business Administration

Majors: Accounting, Political Science

Cumulative GPA: 3.3 Credits: 150

Honors and Awards

Dean's List (Fall '08 - Spring '10, Spring '13)

Order of Omega National Honors Society

Name of Golf Scholarship Award

Leadership, Activities, and Affiliations

Student Senate

(November '11 - March '13)

Finance Committee Voting Member

- Appropriated approx \$1MM of activities tax funds to student groups based upon needs and prior performance.

College of Business Administration (CBA) Representative

- Campaigned against tough competition and elected by student body to work closely with CBA faculty leadership to relay important student, faculty, and club concerns to the Student Senate.

Interfraternity Council (IFC)

(April '10 - April '13)

Vice President

- Elected to the IFC Executive board by a vote of 14 fraternity chapter presidents.
- Helped organize the entire URI Greek community (2,200+ students), alongside the Panhellenic Council, to raise \$130,000+ for Habitat for Humanity.
- Selected and managed 7 council "Service-Chair" members, working with them to develop and achieve new program goals to increase the function of the IFC and enrich the Greek community experience.
- Served as a lobbyist for the Greek community during times of budget hardship with the Student Senate.
- Selected by the Director of Greek affairs to market the Greek experience to incoming freshman (summers '10 - '12).

Also served as Academic Affairs Chairman and VP of Communications

Lambda Chi Alpha Fraternity

(January '09 - Present)

Treasurer

- Budgeted dues collected to different chapter leadership positions and funds. Determined appropriate allocation based on planned initiatives and prior requests vs actual usage.

Also served as the Ritualist and Scholastic Chairman

OTHER ACTIVITIES and INTERESTS

Lambda Chi Alpha Housing Corporation

(July '13 - Present)

- Member of the committee involved in making financial and administrative decisions affecting the fraternity property

Interests/Hobbies

- Golf, Bicycling, Flag Football, Weight Training, Automobiles/Motor Sports, Current Events, Markets, Technology, Reading

Relevant Readings: *Investment Banking: Valuation, Leveraged Buyouts, and Mergers and Acquisitions* by Rosenbaum and Pearl