

First Last

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City, State 12345

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123.456.7890

EDUCATION

Non-Target Public State University – College of Business

City, Texas

Bachelor of Science in Accounting

Class of 2019

- Cumulative GPA: 3.9/4.0
- Dean's List all semesters, Accounting Scholarship, Academic Honors
- Relevant Coursework: Equity Investments, Advanced Micro and Macroeconomics, Financial Accounting
- Training: Wall Street Prep M&A, LBO, DCF and Financial Statement Modeling

PROFESSIONAL EXPERIENCE

Insurance Company

City, Texas

Investment Analyst Intern

September 2016 – Present

- Monitored 4 actively managed portfolios with an estimated market value of \$3+ billion
- Contributed to buy-side equity analysis, portfolio analysis, and private equity due diligence
- Interviewed analysts during investor conferences to learn and to find new investment strategies
- Utilized Bloomberg's Excel API functionality to conduct monthly portfolio attribution analysis, to vote for proxies, and to submit quarterly SEC filings

Student Angel Investment Fund

City, Texas

Student Analyst

August 2016 – Present

- Managed a \$1,500,000 fund devoted specifically to angel investing opportunities in the US
- Analyzed start-up companies for sustainability, credibility, and product feasibility
- Collaborated with entrepreneurs and performed due diligence on impending transactions

Big 4 Accounting Firm

City, Texas

Summer Advisory Intern

May 2016 – August 2016

- Evaluated client's governance issues to improve enterprise controls after its Chapter 11 bankruptcy
- Interviewed client management to assess risks, design control tests, and document new business processes
- Conducted detailed Sarbanes-Oxley compliance control testing for a Fortune 20 client
- Received recognition for strongest business acumen and highest level of accounting and technical knowledge

LEADERSHIP ACTIVITIES

Business School Career Center

City, Texas

Career Coach

August 2016 – Current

- Assisted freshmen in developing leadership and professionalism
- Conducted weekly meetings with mentees to provide feedback on their academics and interview preparations
- Presented career choices in the world of accounting and finance to facilitate early career decisions

Business School Finance Club

City, Texas

Vice President

August 2016 – Current

- Provided regular financial updates during executive meetings for planning future events and activities
- Managed \$50,000+ of cash collected from membership dues, fundraising events, and alumni donations
- Designed marketing materials for organization events and increased membership to more than 200 students

ADDITIONAL INFORMATION

Languages: Fluent in Korean and Conversational in Spanish

Skills: Bloomberg, Excel, and PowerPoint

Interests: Soccer, Skiing, and Golf