Joe Monkey

100 COLLEGE STREET, CITY, STATE

(XXX) 679-XXXX – EMAIL@EMAIL.COM

EDUCATION

Honours Bachelor of Business Administration, Bachelor of Arts (2016)

2012 - 2016

School of Business, WSO University

• Honours Finance, Economics

High School Diploma with Honours

2007-2012

Secondary School

• Honour Roll 2012, 2011, 2010

SKILLS

- Communication highly experienced in working in a client service, team-based environment
- **Financial Reporting** experienced in the organization and preparation of financial data, and the relevant reporting requirements
- Financial Analysis advanced knowledge of the analysis and interpretation of financial statements.

WORK EXPERIENCE

Associate - Finance & Risk

ENERGY COMPANY LP

May – August 2015

• Speculated on WTI Crude and USD to assist CFO in mitigating FX risk and facilitating international commodity transactions.

Junior Financial Analyst

May – August 2015

TELECOM Ltd.

- Built high performance financial models to simulate ad-hoc projects from company integration and strategic developments, and pitched results to executive committee.
- Mapped and conducted regression analysis on multiple asset and expense accounts to determine control points for senior management to make in improving company solvency and profitability.

Summer Associate

May – August 2014

ACCOUNTING FIRM LLP

- Prepared Notice to Reader reports including T2 corporate tax returns for a wide variety of small businesses, holding companies, and incorporated professionals, and T1 personal income tax returns.
- Conducted expense testing during audits on First Nations governments, economic development partnerships, and the XXX Government.

EXTRACURRICULAR EXPERIENCE

Portfolio Manager

April 2014 - Present

WSO School of Business Investment Portfolio

- Managed funds in Financials subsector, and responsible for performing extensive bottom-up and topdown research with macroeconomic considerations on companies within the sector. Valuing them was done using DCF and Comp Analysis. Pitching buy/hold/sell recommendations was made to an external panel of investment banking alumni who gave professional insights on developed and emerging markets.
- In charge of forecasting the Bank of Canada Overnight Rate and Federal Funds Rate

Associate

April 2014 - April 2015

WSO School of Business CPA Committee

• Responsible for organizing events for all accounting students centered on establishing ties to potential employers, and to inform students about the CPA designation

WSO University Rugby Football Club

September 2012 - 2014

- Demanding commitment of 14+ hours weekly
- Recognized as a student athlete

VOLUNTEER EXPERIENCE

Volunteer Swim Instructor

January 2011- June 2012

SWIMMING POOL

- Supervised and taught children of different abilities various swimming techniques
- Worked with other lifeguards and independently