

# Manolo Ribera

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## EDUCATION

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### Non-Target

*Bachelor of Science in Finance and Accounting*

**City, State**

*Anticipated May 2017*

- **GPA:** 3.6 / 4.0
- **Coursework:** Financial Accounting and Reporting, Financial Modeling, Big Data, and Corporate Finance

## PROFESSIONAL EXPERIENCE

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### Fidelity Investments

*Intern - Asset Management Department*

**City, State**

*June 2015 – Present*

- Created an Excel model and Power Point deck that identified past production trends and forecasted future outputs from the 7 different global Asset Management locations, concluded with a presentation to the Vice President of Investment Data Management
- Automated reports that quantified the daily activities of the group using VBA, reduced the reporting lead time by 90%
- Led weekly conference call with vendor to discuss changes to investment data, regularly presented findings to supervisor
- Collaborated with executive and senior analyst to manage, analyze and efficiently deliver equity, fixed income, and index data to clients
- Utilized Bloomberg Terminal to verify CUSIPs, yields, shares outstanding, and ratings information from vendors
- Performed due diligence on vendor investment data to determine if data is actionable or non-actionable, if actionable, analyze possible impact to the firms bottom line and work with Operations and Technology groups to ensure adjustments are implemented in the production environment

### Waddell and Reed

*Intern - Private Banking Group*

**City, Florida**

*May 2014 – August 2014*

- Collaborated with senior and first-year financial advisors to research, analyze, and prepare investment data
- Synthesized mutual fund research via Tableau to develop a pitch book for a prospect with limited financial knowledge, facilitating advisor-client relations
- Assisted in the development of an attractive warm calling pitch that focused on the prospective client's long-term financial goals, which led to two financial planning presentations
- Analyzed optimal retirement strategies in conjunction with client financial goals, risk tolerance, and retirement age

## LEADERSHIP EXPERIENCE

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### Hispanic/Latino Student Union

*Treasurer*

**City, State**

*May 2014 – May 2015*

- Used Excel to develop the organization's first master budget with performance and efficiency aspects, which compare the variance between the organization's actual financial position to predetermined estimates; total budget \$45k
- Lead a team of 15 students to perform due diligence on multiple Latino restaurants in Tallahassee with the goal of increasing top line; resulted in an average sales increase of 12%

### Sigma Lambda Beta

*President*

**City, State**

*May 2013 – May 2014*

- Increased chapter membership by 50% through promotional campaign and improvement of chapter reputation, which resulted in multiple awards; Most Improved Chapter GPA, Chapter of the Year, and Man of the Year
- Improved alumni relations via social media, email servers and contact list to raise funds for national leadership conference, which led to a total of \$2800

## SKILLS, ACTIVITIES & INTERESTS

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**Languages:** Fluent in Spanish

**Modeling:** Completed Wall Street Prep Program self-study covering Financial Statement and DCF modeling

**Technical:** Bloomberg Terminal, Tableau, MS Share Point and Excel (add-in: Boost, Bloomberg, and Developer)

**Certifications/Training:** Bloomberg Essentials Certification, Ethical Leadership Certificate, and Financial Prep Seminar

**Interests:** Contact Sports, Percussionist, Salsa Dancing (performed in Las Vegas and Puerto Rico), and Weightlifting