

BEEP BOOP

EDUCATION

TARGET ACCOUNTING SCHOOL

Master of Science in Accountancy

Bachelor of Business Administration

- Major: Accounting, Minor: Real Estate & Psychology
- Cumulative GPA: 3.6/4.0, Major GPA: 3.5/4.0
- Honors: Cum Laude, XXX Accountancy BBA/MS Integrated Program, Dean's List, Phi Eta Sigma Honor Society

New York, NY

December 2018

December 2017

WORK EXPERIENCE

HEDGE FUND XYZ

Seasonal Financial Analyst

- Work directly under the CFO of a public business development company, that is a wholly owned subsidiary of Bank of NY Mellon, which specializes in direct lending to middle-market companies with an EBITDA between \$5m and \$15m
- Review components of each investment's quarterly valuation report which includes assessing the reasonableness of the valuation rationale, reviewing the performance risk rating and reasoning for selection, reviewing completeness of financial discussion section which highlights notable events and financial trends, and recalculating any calculations
- Maintain summary investment schedules for each investment serving as a quick measure of performance for management; Update schedules with key financial data on a monthly basis and calculate the realized value, MOIC, and IRR
- Update interest schedule for each investment with interest expense and principal paydown and monitor cash to ensure required payments made; Update spread rates of floating rate investments per legal documents outlining rate based on financial ratios

New York, NY

May 2019- Present

BIG 4

Seasonal Audit & Assurance Assistant

- Prior to Fall 2019 start, requested to assist in audit busy-season as a staff on an AICPA audit for a privately-owned debt manager with \$21 billion AUM consisting of an LLC advisor and 11 unique fund complexes, which mainly invested in CLOs
- Gained an understanding of investment management structure through the examination of private place memorandums, limited partner agreements, and advisory agreements, as well as financial product exposure to CLOs, CDOs, and total return swaps
- Recalculated components of financial highlights, including total return, IRR, expense to net asset ratio, and NAV per unit
- Tested various financial statement accounts including equity which required the recalculation of LPs' and feeders' management fees, contributions/distributions, and accrued incentive fees in accordance with clauses and allocation structure per limited partner agreements

New York, NY

January 2019-April 2019

MAJOR PE FIRM

Private Markets Finance & Accounting Intern

- Utilized capital call notices and expense accrual schedules for each respective fund to update schedule of quarterly management fees and credits applied/earned; Recorded net management fee revenue to General Ledger
- Performed various monthly close activities, including calculating reimbursable fund expenses for each private market funds' LP investor using a Waterfall allocation schedule
- Performed a quarterly analysis of U.S. Private Markets' G&A, professional, and occupancy expenses to identify accounts with a change greater than 10% from prior periods and investigated amounts to find qualitative explanation; Presented to the Team Director and CFO who utilized findings to make financial decisions for future quarters

New York, NY

February 2017-June 2018

BULGE BRACKET

Global Wealth Management Intern

- Member of a team of 3 working under a financial advisor who managed a portfolio of over \$450 AUM serving LatAm clients
- Conducted product, market, and economic research using Bloomberg and various financial news resources and synthesized key datapoints to assist the financial advisor in making decisions regarding clients' financial positions
- Attended client meetings and sat in on client conference calls; Prepared relevant materials such as summary of portfolio performance, list of holdings, and potential financial products of interest, based on respective risk appetite

New York, NY

September 2015-December 2015

ADDITIONAL INFORMATION

- **Computer Skills:** Bloomberg, SAP, Investran, QuickBooks Pro, ARGUS, MS Word, Excel, PowerPoint, Outlook
- **Certifications/Training:** To complete CFA Level I in December 2019, Training the Street Corporate Valuation Course
- **Activities:** [REDACTED]
- **Languages:** Fluent in [REDACTED]
- **Interests:** Nutritional cooking, Hiking, Puzzles