

John Smith

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111.111.1111

EDUCATION

Non-Target School

Bachelor of Business Administration in Management; Finance Concentration

New York, NY

Class of 2016

- Cumulative GPA: 3.8/4.0
- Dean's List all semesters, Men's Tennis Team Captain, Beta Gamma Sigma Honor Society, Academic Scholar Grant
- Relevant Coursework: Financial Accounting, Investment Analysis, Financial Statement Analysis, Managerial Finance, Analytical and Statistical Modeling, Economics, Money and Banking

WORK EXPERIENCE

PE Firm

Private Equity Intern

New York, NY

January 2016 - Present

- Search for potential property acquisitions, short-term bridge loan opportunities and potential non-performing loan purchase with a focus on five boroughs
- Analyze and conduct due diligence on potential property acquisitions, short term bridge loan opportunities and potential non-performing debt purchases with a primary focus on multi-family, retail and mixed-use properties

Boutique Bank

Investment Banking Winter / Spring Analyst

New York, NY

January 2016 - Present

- Involved in all aspects of transactions including initial due diligence, financial modeling, production of Confidential Offering Memorandums and preparation of marketing materials for potential clients
- Assist in crafting 3 statement model for consumer business looking for \$10 MM equity capital raise

Boutique Bank

Investment Banking Fall Analyst

New York, NY

September 2015- December 2015

- Involved in all aspects of transactions including initial due diligence, financial modeling, production of Confidential Offering Memorandums and preparation of marketing materials for potential clients
- Responsible for performing comparable company and precedent transaction analyses in Excel for healthcare companies
- Utilized Capital IQ and PitchBook to look for debt and equity investors in healthcare businesses

Country Club

Tennis Professional

New York, NY

June 2015 – August 2015

- Taught lessons and clinics to members and guests of country club
- Responsible for maintaining, repairing and cleaning tennis courts
- Purchased and maintained adequate beverage and supplies inventory

ADDITIONAL INFORMATION

Skills: Fluent in Russian

Volunteering: Cans For Cancer Program

Modeling: Completed BIWS self-study course covering valuation, M&A and LBO modeling

Computer: Proficient in Excel, PowerPoint, Capital IQ

Interests: Soccer, Running, Traveling