

ABC

Address: XXX

Phone: XXXX

Email: XX

Education

Somewhere

Non-Target Top 40

September 2013- June 2017

Double Major in Mathematics and Quantitative Economics

Double Major GPA: 3.4

- Pi Mu Epsilon National Honor Society, Department of Mathematics.

Experience

XXX Capital

Somewhere

Private Equity Intern

October 2017 - Present

- Managed buy-side processes for a private equity firm focused on investments in market-leading companies with niche business models in the U.S.
- Conducted industry research to identify, define and analyze proper target companies. Consulted on the screening process for potential acquisition companies.
- Perused company teasers, confidential information memorandums and financial statements. Exposed to different financial modeling templates.

XXX & Associates

Somewhere

Buy-side M&A Advisory Intern

July 2017 - October 2017

- Gathered and screened acquisition targets through databases. Verified that target companies meet the investment criteria.
- Identified new sub-industries and communicate new investment strategies with management team.
- Put together deliverables for clients, including market research reports, industry briefs, seller profiles, and presentations.

Online Finance Forum

Online

Blogging Intern

May 2017 - September 2017

- Wrote weekly articles covering current events, major business news, investment banking and equity research, career advice for aspiring professionals, and general interest stories.
- Contributed passionately to site traffic with highly viewed and commented articles. Greatly improved writing and communicational skills.
- Assisted with general community management and ad hoc site assignments.

XXX Capital

Somewhere

Equity Research Intern

December 2016 - February 2017

- Assisted senior bankers in company specific research on KKKKKK, an M2M multinational company and a cold chain supply solutions leader, which directly contributed to senior bankers' decision on the company's portfolio.
- Analyzed financial statements using fundamental analysis and financial ratio analysis. Carefully examined target company's 10-K files, including management board opinions, risk factors, notes to financial statements, tranches and pro forma, etc.
- Constructed a 19-page Equity Research report, including key statistics, investment thesis, competitive landscape, financial outlook and valuation summary. Administered research to derive financial estimates. Learnt and interacted with senior bankers, products, services and business practices. Enriched knowledge on the investment banking industry.

Leadership

Investment Banking Association

Somewhere

Vice President

November 2016 - June 2017

- Conducted mathematical finance research and macroeconomics research. Facilitated general meetings, workshops, fundraising events, networking events, campus-wide marketing and others.
- Held bi-weekly news briefing sessions that collect important politics, business and economy news in the past two weeks, especially those that affect the investment banking industry directly. Instruct members on how to collect stories and find financial information on public companies
- Built connections with investment bankers around Irvine and invite them to speeches and networking events. Invited business school professors and career center staff to provide career advice for members

Non-target school International Student Excellence Program

Somewhere

Peer Mentor

September 2015 - June 2017

- Analyzed program-wide activities, mentor group activities and mentee feedbacks. Reinvigorated the program by innovation and dedication.
- Facilitated staff meetings using PowerPoint and several mentor group meetings. Wrote bi-weekly reflection reports and interaction logs using Microsoft Word and Excel. Obtained public speaking, multi-tasking and time management skills.
- Planned and organized social events including alumni dinners, academic and career development workshops, and community services

Additional Information

Language: Worked as a volunteer for the Chinese language series. Facilitated program-wide events for the Italian Club.

Computer: Proficient in Excel, Word, and PowerPoint. Experience with MATLAB and R.