

JOHN SMITH

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Ms. XXXX
Corporate Recruiter
Power Trading Corporation
1200 101 Street
City, Province
A1A 1A1

March 28, 2016

Re: Real Time Trader (Job ABC123)

Dear Ms. XXX,

I am excited to submit my application for the Real Time Trader position posted on the Power Trading Corporation website. The opportunity presented in the posting is very appealing, and I believe that the skills and abilities I have gained during my career to date make me an excellent candidate for this position.

The key strengths that I possess for success in this position include, but are not limited to, the following:

- strong quantitative and analytical skills
- ability to prioritize multiple tasks in a high-pressure, dynamic work environment
- exceptional real-time problem solving ability
- ability to quantify risk when faced with uncertainty
- able to effectively communicate within multi-disciplinary teams
- exceptional MS Excel skills, including VBA
- knowledge of power market operations (specifically AESO).

I am thrilled about the opportunity to transition into energy trading and I hope that you'll find my experience intriguing enough to warrant further discussion about this role (or any other suitable roles). I can be reached anytime by telephone or email. Thank you for your time and consideration.

Sincerely,

John Smith
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johnsmith@gmail.com
www.linkedin.com/in/johnsmith