

X Man  
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September 25, 2017

Goldman Sack  
22 Ass St W

Dear Sir or Madam,

My name is X Man and I am an incoming third year student at the Johnson School of Business. I recently spoke with both Dol Bob and Bill Molly and was impressed with what I learned regarding the processes and dynamic of working at Goldman Sack. I am interested in pursuing an internship position within the investment banking at your firm and have enclosed my resume and background information below.

I have previously completed an internship at Johnson Insurance, as an underwriting intern, and have just completed my internship with Johnson Bank in the Personal and Real Estate Secured Lending Divisions. Through my experience, adjudicating live credit requests, I have gained strong analytical and communication skills while honing my attention to detail. I was also able to extend over \$30,000,000 in credit during my time at Johnson Bank, which will result in ~\$950,000 of interest revenue over the life of the term-reducing and revolving credit products.

During my first two years at the Johnson School of Business, I have also had the chance to be a member of the Johnson University Men's Varsity Basketball Team, while maintaining a 3.7 GPA. This massive time commitment has allowed me to accrue many intangible skills that I believe are directly applicable to investment banking: I have become much more self-disciplined, focused, collaborative and someone who is willing to exhaust all possible avenues in order to complete a goal. By virtue of playing point guard, I have also become very comfortable in leadership roles.

Although I have a strong academic background, I appreciate that a position at Goldman Sack will involve a steep learning curve. I believe that I have the right combination of a willingness to work hard, adaptability and humility to appreciate the opportunities to learn and add as much value as possible to the team at Deloitte.

A copy of my resume is enclosed for your reference. I would love to have the opportunity to discuss my qualifications with you and learn more about Goldman Sack at your earliest convenience. I can be reached at (xxx) xxx - xxxx or via email at x.x@gmail.com. Thank you very much for your time and consideration.

Sincerely,

X Man