

Ben Stein

Value Added.

11111 Desertrock Road

Townin, Florida

111.222.3333 | Applicant@email.com

Audit Applicant

EDUCATION

University of Accounting Florida

Jacksonville, Florida

Bachelors of Business Administration in Accounting

December 2015

- **GPA:** 3.62 / 4.0
- **Accounting:** 3.75 / 4.0

WORK & LEADERSHIP EXPERIENCE

Publicly Traded, Inc.

Townin, Florida

Accounting Intern, General Ledger

9/2014 – Present

- Provided valuable support to the General Ledger, enhancing capacity and efficiency.
- Property Reporting
 - Responsible for monthly, quarterly, and year-end closing activities of active property portfolios performed in conformity with U.S. GAAP and Sarbanes-Oxley.
 - Assisted in preparing requested information for external auditors.
- Straight-Line Rent Analytics
 - Performing quarterly analysis on the variance between actual and budgeted rent revenues and updating budgets accordingly.
- Debt Compliance
 - Helped to ensure that creditor informational needs were being met on a quarterly basis through preparation of financial packages as required by lenders.

Fast-Food Franchising, Inc.

Townin, Florida

Manager

7/2013 – 9/2014

- Fostered skill among team and set short term and long term tactical objectives to achieve store goals, ultimately setting companywide records, raising sales, and creating long lasting value.
- Implemented and maintained systems for measuring performance; this data lead to competitive advantages in speed and customer service, setting records amongst 500 stores.
- Managed resources to maximize the efficiency and effectiveness of operations.

Alpha Sigma Pi

Townin, Florida

Marketing Director

1/14 – 5/14

- Generated membership enhancing related revenues and increased BBA student exposure to potential employers.
- Pioneered press release style emails to improve communication of events to the student body, while highlighting the value of Alpha Sigma Pi.

SKILLS

Technical Skills: Statistical Analysis System (SAS), Minitab (statistical software), Yardi accounting and advanced budgeting and forecasting systems

