

John Doe

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EDUCATION

Monash University, Kuala Lumpur, Malaysia

Bachelor of Business and Commerce, Economics

July 2007-December 2010

HELP University, Kuala Lumpur, Malaysia

Foundation in Arts

February 2006-April 2007

WORK EXPERIENCE

Tier 1 Malaysian Investment Bank

January 2012-Present

Assistant Vice President, Institutional Equity Sales and Trading

- Managed 6 foreign and 2 local institutional clients specializing in cash equities in Malaysia, Thailand, Singapore and Indonesia.
- Communicating firm's research, discussing market colors, and monitoring stock performance.
- Monitoring both cash and program trades to ensure it is inline with client's objectives.
- Possess strong verbal and written communication skills. Trusted to successfully capture, maintain and retain critical relationships with wide range of clientele.

Another Tier 1 Malaysian Commercial Bank

January 2011-December

2011

Associate, Retail Equities

- Supported a 5-man team on managing equity related needs for the bank's high net worth individuals.
 - Worked closely with bank's wealth management team to maximize sales opportunities.
 - Closely examined equity markets, evaluating trends and assessing data to find investment opportunities.
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LANGUAGES AND SKILLS

- Fluent in English and Bahasa Malaysia.
- Proficient with trading platforms such as Sungard Order Management System, Fidessa and Bloomberg.
- Advanced level in Microsoft Excel, PowerPoint and Word.
- Represented University and Current Bank's soccer team.