

## First M. Last

31 Road Road, Town, ST #####  
(###) ###-### • first.last@college.edu

### Education

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#### Small Non-Target - Somewhere, New York

Bachelor of Arts in Economics, Minors in Mathematics and Finance Expected May 2016

- Cumulative GPA - **3.8**; Major GPA - **3.95**
- Omicron Delta Kappa, National Leadership Honor Society
- Omicron Delta Epsilon, International Honor Society in Economics
- Kappa Mu Epsilon, National Mathematics Honor Society
- Non-Target College Dean's List: *Fall 2012, Fall 2013 (4.0), Spring 2014, Fall 2014 (4.0), Spring 2015 (4.0)*

### Related Experience

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#### Large Management Consulting Firm, New York

06/2015 – Present

##### Internal Audit Intern

- Conduct analysis of business development spending as a percentage of collections
- Interview multiple managing directors in order to better understand and improve project management
- Conduct expense report and payment analysis to ensure employees are complying with policies
- Test various other controls to mitigate risk and ensure efficiency throughout the firm

#### Small Business Litigation Firm, New York, NY

02/2015 – 05/2015

##### Consultant Intern

- Analyzed financial statements to understand the performance of a company
- Developed financial analyses used as support of an expert's report in business litigation and mediation cases
- Conducted expense allocation analysis and tests to support claims
- Compiled and analyzed sets of data to formulate damages models on a wrongful conviction case
- Conducted research and gathered information on current and possible cases using Law360 and other sources

#### Small Boiler Room type PWM Firm, New York, NY

11/2014 – 01/2015

##### Wealth Management Intern

- Processed paperwork for new and existing accounts
- Created and presented reports on different types of bonds to senior brokers

#### Securities Industry Regulation Firm, New York, NY

01/2014 – 03/2014

##### Enforcement Intern

- Worked with senior staff on various projects to ensure financial regulatory rules were being followed
- Conducted analysis of pump and dump, insider trading, and securities manipulation cases
- Performed heavy data entry of multiple individual accounts
- Used various online research tools to gather evidence of financial rule violations

### Leadership Experience

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#### Tau Kappa Epsilon, Vice President

11/2014 – Present

#### Omicron Delta Epsilon, Vice President

08/2014 – Present

#### Tau Kappa Epsilon, Treasurer

01/2014 – 11/2014

### Activities

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- Non-Target College Student Investment Group/Finance Club, Member 08/2012 – Present
- Non-Target College Peer Tutor, *Economics & Mathematics* 11/2013 – Present
- Non-Target College Ice Hockey Team, Division II, *Goaltender* 08/2012 – 12/2014
- Federal Reserve Board Challenge, *Non-Target Omicron Delta Epsilon Chapter* 08/2012 – 05/2014

### Skills

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- Proficient in Microsoft Word, PowerPoint, and Excel as well as public speaking and C++
- Experience in using research tools such as Bloomberg Terminal, LexisNexis, and Law360