

Name

Address

EDUCATION

Non-Target Undergrad B School

City, State

Major: *Finance* Minors: *Accounting, Economics*

May 2016

Cumulative GPA: 3.65/4.0

Major GPA: 3.77/4.0

Relevant Coursework: Financial Modeling, Financial Decision Making, International Economics, Investments, Corporate Finance

Europe Study Abroad

City, Country

Study Abroad

September 2014 - December 2014

WORK EXPERIENCE

Medium Sized Company looking to Expand

City, State

Corporate Development Intern

June 2015 - August 2015

- Compiled historical financials and future assumptions to calculate NPV and IRR for formal bid processes
 - Adjusted for internal findings, including anticipated opportunities and synergies for a \$XX deal
- Built three-statement dynamic model for a \$XX development opportunity
 - Incorporated multiple scenario analyses to communicate sensitivity to key revenue drivers
- Generated research reports for acquisition targets and identified key contacts for initiating conversations
- Performed due diligence and analyzed legal contracts to determine risks and obstacles for active deals
- Created PowerPoint presentations for senior management to gain approval for transactions

Large Non-Profit

City, State

Accounting Intern

June 2014 - August 2014

- Reconciled the general ledger for ****, valued at over \$XX
- Established records of donor advised accounts invested in mutual funds, by connecting multiple Excel sheets to aggregate data for account changes
- Produced financial statements for individual endowment foundations, valued at \$XX, reflecting all additions, distributions, gains and fees each month
- Corrected automated investment activity by adjusting trades that overdraw investor accounts

Small Startup

City, State

Business Development Intern

June 2013 - August 2013

- Formed marketing plan with CEO targeting low market share companies in the XX industry
- Collaborated with colleagues to redesign company website, aimed to increase time visited per page
- Generated direct mail advertisement strategies to reach clients beyond company relationships

LEADERSHIP EXPERIENCE

University Organization

City, State

Treasurer

April 2015 - Present

- Manage budget schedule for entire school year based on funds received from university
- Maintain records of all expenditures to ensure monthly spending is within allowed range
- Attend monthly meetings with other **Related** organizations to find cost savings for events

University Divestment Campaign

City, State

Director of Economic Planning and Research

October 2013 - Present

- Enhance relationships with university officials to convey the benefits of sustainable investments
- Organize materials to present profitability of creating an alternative, more sustainable endowment fund
- Conduct research on current economic trends and update student group on significant findings

SKILLS, ADDITIONAL ACTIVITIES & INTERESTS

Technical Skills: Basic HTML, Basic CSS

Language: Intermediate Spanish

Additional Activities: University Investment Banking and Capital Markets Club

Interests: Golf, Hiking, Playing Ice Hockey, Snowboarding, Stand-Up Comedy, Tennis