

Random Monkey
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123 Street, XYZ, USA 00000

EDUCATION

University of Semi Target, XYZ School of Business

Bachelor of Science in Business Administration

Class of 2017

XYZ, USA

- Cumulative GPA: 3.47/4.0

University of Non-Target, XYZ School of Business

Bachelor of Arts in Finance

August 2013 - May 2014

XYZ, USA

- Cumulative GPA: 3.75/4.0
- Honors: Deans List (1st and 2nd semester)

WORK EXPERIENCE

Boutique M&A

XYZ, USA

Intern Analyst

January 2015 - May 2015

- Supported senior bankers regarding sell-side M&A transactions with marketing, research, and valuation
- Performed comparable companies and precedent transactions analysis using S&P Capital IQ to craft valuation ranges using EBITDA/Revenue multiples from social media, e-commerce, and direct selling companies and transactions
- Drafted marketing documents including the confidential information memorandum, private placement memorandum, and teaser for sell-side clients. Also drafted a pitchbook for a potential sell-side M&A mandate valued over \$1bn
- Extensively utilized Microsoft Excel in the preparation of financial models and exhibits used in memorandums and presentations. Created models that were used to project future free cash flow for DCF valuation models
- Conducted research and due diligence on industry trends and forecasts using IBIS World research reports, trade journals, and SEC filings

Boutique M&A

XYZ, USA

Intern Analyst

September 2014 - December 2014

- Utilized Argus to create a comparable companies analysis for sell-side clients in the real estate sector
- Generated marketing materials using PowerPoint that were sent to institutional investors for a hotel chain raising \$1.8bn
- Conducted deal-sourcing for industry verticals in the oil and gas industry with EBITDA between \$5-20mm
- Researched new sources of capital including financial sponsors, strategic buyers, angel investors, and family offices for sell-side clients using PitchBook and created a buyer list with over 300 new potential contacts
- Streamlined the marketing process, by creating investor profiles that illustrated selected private equity firms and real estate companies along with their portfolios to aid in introduction/follow-up calls with business-development professionals

Healthcare Tech Startup

XYZ, USA

Finance & Operations Intern

May 2014 - August 2014

- Worked on the business development, financial accounting, and operations of a healthcare technology startup
- Created client presentation materials with Microsoft PowerPoint and Adobe Photoshop that were presented to hospital administrators at Johns Hopkins Hospital, Massachusetts General Hospital, and several regional hospitals in New Jersey
- Performed a Cost Benefit Analysis using Microsoft Excel, evaluating a proposal to replace current hardware with cheaper alternatives. Successfully forecasted a \$5K reduction in costs for a contract with a major homecare organization
- Researched and conducted due-diligence on new potential additions to the company product line. Successfully proposed the addition of a Bluetooth ECG that yielded an additional \$70K on a new contract
- Created a contact list that listed pertinent information about potential investors for a series B financing using research about VC firms and angel investors in NYC

CLUBS & ACTIVITIES

Newspaper

XYZ, USA

Photography Editor

November 2013 - May 2014

- Collaborated with other editors and photographers to ensure that all deadline-critical work was completed on time and that all aspects and details of the publication were perfect and suitable for print
- Managed the inventory including assigning, distributing, and accounting for the school's photography equipment valued in excess of \$50K

SKILLS & INTERESTS

- Computer Skills: Excel, PowerPoint, Word, Bloomberg Terminal, PitchBook, S&P Capital IQ, Photoshop, Lightroom
- Interests: Photography, Cinematography, Swimming, Hiking, Kayaking, Traveling, Trap & Skeet Shooting